

### **Graduate Assistants NOT Working on Grant Accounts:**

**General Assistants/Research Assistants:** Supervisors of all GAs/RAs not working on grant accounts will work with their GAs to maximize opportunities for remote work. If previous assignments cannot be executed remotely, then supervisors are encouraged to assign alternate work. In order for a graduate assistant to physically work on campus, their supervisor must obtain written pre-approval from their Vice Chancellor or designee documenting that the on-site work is critical to University operations.

**Teaching Assistants:** TAs should work with faculty supervisors to support migration and delivery of courses in online or alternative formats for the remainder of the semester. This work might include some on-ground activities (with Vice Chancellor approval). TAs with assignments outside of traditional instructional support should consult with their supervisor to develop a plan for the remainder of the semester. TAs and their faculty supervisors should work to minimize face-to-face interactions.

### **Graduate Assistants Working on Grant Accounts:**

Supervisors of all GAs working on grant accounts, other than internships, are encouraged to work with their GAs to maximize opportunities for remote work. In order for a graduate assistant to physically work on campus, their supervisor must obtain written pre-approval from their Vice Chancellor or designee documenting that the on-site work is critical to the project. Supervisors who are unable to determine a means for a GA to work on the grant activities need immediately to email [orpcontracts@siue.edu](mailto:orpcontracts@siue.edu).

GAs working on internships funded through a sponsored project are expected to continue working with the sponsor. The supervisor is to ascertain if the sponsor no longer has work for the GA and immediately email [orpcontracts@siue.edu](mailto:orpcontracts@siue.edu).

### **Graduate Assistants Working on Both Grant and Non-Grant Accounts:**

Follow the guidance above for each portion of the work.

### **Payment of Graduate Assistants:**

SIUE is committed to continuing GA stipends through the end date of the student's contract for Spring 2020 semester. Considerations beyond this point are still under discussion. Thank you for your flexibility and understanding during this rapidly changing time at SIUE.

Questions about Graduate Assistants should be directed to [siueresearch@siue.edu](mailto:siueresearch@siue.edu).