

RATES Equipment & Services

(eff. 8/1/10)

	Student Organization (w/internal audience)	Student Organization (w/external audience)	Faculty/Staff (w/internal audience)	Faculty/Staff (w/external audience)	Non-University
Equipment					
Piano Upright*	N/C	N/C	N/C	N/C	\$ 30.00
Piano 7' Grand**	N/C	\$ 15.00	N/C	\$ 32.00	\$ 100.00
Dance Floor set-up	N/C	\$ 15.00	N/C	\$ 32.00	\$ 100.00
Flip chart with paper marker	N/C	\$ 3.00	N/C	\$ 6.40	\$ 20.00
Additional pads of paper	N/C	\$ 2.25	N/C	\$ 4.80	\$ 15.00
Pipe and Drape (2 poles, base and cross bar)	N/C	N/C	N/C	\$ 4.80	\$ 15.00
Stage 16' and 24' per section	N/C	\$ 2.40	N/C	\$ 5.12	\$ 16.00
Vendor table with two chairs	N/C	N/C	N/C	\$ 4.80	\$ 15.00
* Rate does not include tuning.					
** Rate does not include on-stage fee or tuning.					
Services					
Cancellation/No show within 2 days (excl ConCtr/Ballrm)	\$ 10.00	\$ 10.00	\$ 10.00	\$ 20.00	\$ 60.00
Cancellation/No show within 2 days - ConCtr/Ballrm	\$ 20.00	\$ 20.00	\$ 20.00	\$ 30.00	\$ 200.00
Cancellation within 2 weeks - Ballroom, Conf Ctr.	N/C	\$ 15.00	\$ 15.00	\$ 25.00	\$ 150.00
Late request (AV, set-up, room) same day	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00	\$ 50.00
Deposit for Ballroom, ConCtr, Conf w/multiple bookings	N/C	N/C	N/C	N/C	\$ 300.00
Excessive Cleaning/Damage (based on \$15.00 pp)	Labor Costs	Labor Costs	Labor Costs	Labor Costs	Labor Costs
Extra Building Hour	N/C	\$ 25.00	\$ 30.00	\$ 30.00	\$ 75.00

*N/C No Charge