

Request Exports for Radius Data Files

1. What applicant list do you want?

Applied Students, still incomplete

Applied Students, completed applications, sent to App Review

Admitted Students; final admission confirmed through Banner

Other: _____

2. At what frequency do you want these lists?

Every day 8am

Every Monday 8am

Every 1st of the Month

3. Please list the range of dates for these exports.

(Examples: October 2017 – July 2018; October 2017 – May 2018.)

4. What email address should these exports be sent?

5. Your Name and Department:

Email completed form to graduateadmissions@siue.edu

Office Use Only:

Form received by Grad and International Admissions: ___/___/___

Export created in Radius on: ___/___/___