

**ADVISOR'S SAMPLE LETTER
FOR
PRACTICAL TRAINING FOR F-1 STUDENTS
(Please have your advisor print on SIUE letterhead)**

TO: International Student Advisor

FROM: _____ (Academic Advisor)

RE: _____ (Student's Name)

DATE: _____

I recommend _____ (student's name)
be allowed to participate in post-completion practical training employment. The
student named above has maintained a full course load for each academic term and:

_____ Completed all degree requirements on _____ (date).

_____ Is currently taking all the remaining courses required in his/her course of
study and the expected date of completion is _____ (date).

**CAUTION: Extensions to complete a degree cannot be granted after post-
completion practical training has been approved. Therefore, please be
reasonably confident of the expected date of graduation in order to protect
the student.)**

_____ Has been studying full-time on a thesis/research project or a combination
of research and coursework. The oral defense is scheduled for _____ (date)
and the expected date of graduation is _____ (date).

**CAUTION: Extensions to complete a degree cannot be granted after post-
completion practical training has been approved. Therefore, please be
reasonably confident of the expected date of graduation in order to protect
the student.)**

Advisor's Signature & contact information