

**REQUEST TO ADD A COURSE
SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE**

1. DEPARTMENT/UNIT PROPOSING COURSE: _____

2. COURSE: (Course Designator) _____ (Number) _____ (Credit Hours) _____
(Full Course Title) _____

3. CATALOG DESCRIPTION: (Limit 25 Words.) _____

4. PREREQUISITE(S) TO THIS COURSE: _____

5. CAN THIS COURSE BE TAKEN FOR GRADUATE CREDIT ? Yes No
IF YES, TO WHICH GRADUATE PROGRAM IS IT PRINCIPALLY INTENDED TO APPLY? (To qualify for graduate credit a course must apply to at least one graduate program.)

IF FOR GRADUATE CREDIT, WHAT ARE COURSE REQUIREMENTS FOR GRADUATE STUDENTS?

6. IF CUMULATIVE CREDIT IS POSSIBLE, WHAT IS THE TOTAL ALLOWABLE CREDIT? _____

7. IF YOU WISH TO USE NON-TRADITIONAL GRADES, CHECK WHERE APPROPRIATE.
PR (Progress) S/U (Satisfactory/Unsatisfactory) P/N (Pass/No Credit)

8. FOR WHICH GENERAL EDUCATION AREA IS THIS COURSE PROPOSED? None Skills
Intro (Specify Area) _____ Distribution (Specify Area) _____
Interdisciplinary Studies International Issues International Culture Intergroup Cultural Relations

RATIONALE FOR II/IC/IGR DESIGNATION: _____

9. WHAT COURSE(S) DOES THIS REPLACE? (Course Designators and Numbers) _____

10. IS THIS A VARIABLE CONTENT (GENERIC) COURSE? Yes No

11. RATIONALE FOR OFFERING THIS COURSE (ATTACH SEPARATE SHEET AND BIBLIOGRAPHY).

12. NAME(S) OF FACULTY WHO WILL TEACH THIS COURSE _____

13. DESIRED EFFECTIVE DATE: _____ Semester 20 _____

14. WITH WHAT ACADEMIC UNITS HAS THIS ACTION BEEN COORDINATED? (Attach written evidence.)

15. APPROVALS:	Date
Department Chairperson _____	_____
School Curriculum Committee _____	_____
Dean of School _____	_____
General Education Committee _____	_____
Curriculum Council _____	_____
Dean of Graduate School _____	_____
Provost _____	_____

ACTION RECORDED IN THE OFFICE OF ADMISSIONS AND RECORDS: Effective Term _____ 20 _____
DIRECTOR OF ADMISSIONS AND RECORDS _____ DATE _____

The original of this form will be retained in the office of the Provost. Copies of forms for 400, 500, and 600 level courses will be retained in the Graduate School. No other routine copies will be made. The data will be stored in the Student Information System for ready reference.

PLEASE ATTACH A COURSE SYLLABUS