



Southern Illinois University Edwardsville
 Student Financial Aid, 2308 Rendleman
 Edwardsville, Illinois 62026-1060
 (618) 650-3880 fax: (618) 650-3885
 finaid@siue.edu www.siue.edu/financialaid

Financial Aid Appeal 2009 - 2010

APPLxx

I wish to be reinstated to receive financial aid beginning (check one): Fall Spring Summer

Name _____ Univ.ID# _____
 (Print: Last, First, Middle)

Street Address _____ City, State, Zip _____

Home phone _____ Work phone _____ Email _____

How to file an appeal:

- Submit this form, properly completed and with all supporting documentation;
- Submit a letter of appeal to the committee. Your letter should explain the circumstances beyond your control that caused your academic performance difficulties and how these circumstances have been resolved so they will no longer affect your performance. You must address all terms for which your progress was not satisfactory (67% completion and 2.000 term GPA).

Extenuating circumstance:

Circumstances that will be considered in an appeal include, but are not limited to, the following:

- Death of an immediate relative;
- Severe personal injury or illness; Severe illness of a relative for whom the student has custodial responsibility;
- Loss of student's home by fire or flood;
- Military reassignment or required job shift change;
- Separation or divorce; and,
- Childcare and/or transportation problems beyond the student's control.

Circumstances that will NOT be considered in an appeal include, but are not limited to, the following:

- Complaints about instructors, courses, staff or university policy;
- Failure to study / immaturity;
- Childcare and/or transportation problems within the student's control (e.g., losing driver's license due to excessive tickets).
- Failure to read, understand and follow published financial aid and university policy.

Documentation of extenuating circumstances:

- Documentation must be included with your appeal.
- Acceptable documentation includes, but is not limited to, hospital bills, physician statements, obituaries, legal documents, etc.
- Documentation may also include letters and statements from caseworkers, instructors, etc.
- Documentation dates must coincide with the dates for your unsuccessful terms.

My signature indicates an understanding of the appeal process above. I understand that failure to follow the process, including submitting documentation of extenuating circumstances, will lead to my appeal being denied. If my appeal is granted, I know that I will receive the federal, state and institutional aid for which I am eligible during a term of probation. I understand the completion rate and GPA requirements that I have to follow during probation in order to maintain eligibility. Should I choose not to appeal, or should my appeal be denied, I understand that I may regain financial aid eligibility at SIUE by following the process of Reinstatement.

_____ Date _____