

Student's Name \_\_\_\_\_ Univ. ID # \_\_\_\_\_

Student Permanent Address \_\_\_\_\_ Cell phone \_\_\_\_\_

Students who are under the age 24 and unmarried are required to provide parental information on the FAFSA and considered "dependent" for FAFSA purposes. However, if a dependent student has an unusual circumstance, the student may appeal to the Office of Student Financial Aid. If this appeal is approved, the student is considered independent for financial aid purposes.

Conditions which qualify a dependency override (in some cases):

- Parent is deceased.
- Parent is incarcerated.
- Unusual parent circumstances (i.e. documented mental, emotional, or physical abuse)

Conditions which do not qualify for a dependency override:

- Parents refuse to contribute to the student's education.
- Parents will not provide information on the FAFSA or for verification.
- Parents do not claim the student as dependent for tax purposes.
- Student demonstrates total self-sufficiency.

**FIRST APPEAL**

**Steps and Documentation Necessary:**

- Attach a signed, personal statement with your University ID
  - Explain the whereabouts of your biological or adoptive parents, whether or not you have had contact with both parents in the past year, the circumstance of your last contact with both parents, and any other special circumstances you believe we should consider that relate to your appeal for independency.
- Third Party Supporting documentation:
  - Supporting statement or documents that support your personal statement. Statement must describe your family history and be from a third party, such as clergy, physician, social worker, police report, death certificate, etc., who knows and is willing to substantiate in writing and their professional opinion the nature of your circumstance. Statement must be on letterhead, signed, and provide contact information.
  - Documentation must be provided for each parent. If a written statement is required for both parents, one written statement from a third-party professional that documents both parents' circumstances is acceptable
  - The Office of Student Financial Aid reserves the right to contact third-party professionals who provide supporting documentation.
- Electronically submit the 2019-2020 FAFSA online at [www.fafsa.gov](http://www.fafsa.gov) on October 1 or as soon after as possible. Only complete the student section; select the option, "I have a special circumstance and I am unable to provide parental information," in the parent section.

**DPOVR RENEWAL**

Category (check one)	Documentation Required
<input type="checkbox"/> Estrangement – prior SIUE approval to apply as an independent on basis of estrangement	Electronically submit the 2019-2020 FAFSA online at <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a> on October 1 or as soon after as possible. <b>ONLY</b> complete the student section; select the option, "I have a special circumstance and I am unable to provide parental information," in the parent section.  In the space provided, please explain your unusual circumstances, which led to your approved Dependency Override for the 2018-2019 academic year. _____ _____ _____

**Certification Statement: Student Signature Required**

- I certify that this information is true and complete. If I cannot provide the appropriate, required documentation to support an independent status, I understand that I will be evaluated as a dependent student with my parents providing income and asset information and signature when completing the FAFSA. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both by the U.S. Department of Education.**

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

SFA USE ONLY – Do Not Write In Spaces Below

**I. Advisor Worksheet**

Univ. ID # \_\_\_\_\_

*A. First Appeal*

Evaluated and  approved  denied by \_\_\_\_\_ on \_\_\_\_\_  
Advisor's signature date

Evaluated and  approved  denied by \_\_\_\_\_ on \_\_\_\_\_  
Committee designee's signature date

*B. DPOVR Renewal*

Reviewed by \_\_\_\_\_ on \_\_\_\_\_  
Advisor's signature date

**II. DPOVR pending receipt of the following:**

- Divorce decree  Death certificate  Police Report
- Statement explaining request to be considered independent (family history letter from student)
- Family history letters from 3<sup>rd</sup> party on official letterhead

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requested documentation requested on \_\_\_\_/\_\_\_\_/\_\_\_\_

**III. Banner**

Screens Coded:

- RRAAREQ
  - Code DPOVR as "A" or "D"
- RHACOMM
  - Write anecdote
- RNANA20
  - Status Tab
    - All statuses must be "No"
  - Income and Assets Tab
    - Update to Student's Household Size / Number in College
  - Information Release
    - Update "Professional Judgement" to "Yes"
  - Save
- RNAOV20
  - Dependency
  - FM-Student – enter "I"

Completed:

- If FAFSA selected for verification, forward to Verification Department
- Watch for next transaction and wait for corrections/updates (1 week later).