

AGREEMENT

I have read the “Guidelines for Declared Elementary and Early Childhood Education Undergraduates”, Reminders for Declared Majors” sheet, the “Elementary Education Two Year Partnership Program” sheet, the Partnership Program Admission Policy and the Teacher Education Handbook.

The following is a checklist that you agree to maintain as part of your responsibility in the teacher education program:

- _____ Keep an updated program sheet which is used to determine my progress through the program and bring it when I see my advisor..

- _____ It is my responsibility to verify that I have met all my general education requirements (i.e. International, Intergroup, Introductory and Distribution courses).

- _____ Keep track of my hours needed toward graduation. When I have 90 earned hours I will apply for graduation Through the Service Center.

- _____ To check CougarNet on a regular basis to verify enrollment for future and current terms, correct term, course and section numbers. I will also check my SIUE email account regularly and check for any Holds.

- _____ To supply the OCECA office with passing scores on the Illinois State Content-area test. In addition, I understand I will not be certified in the State of Illinois without passing scores on the Assessment of Professional Teaching (APT) test.

Include my Banner ID, (800#) when emailing or leaving a voice mail message for my advisor.(I will follow up with my advisor if I do not receive a response within 2 working days)

U.S. Citizenship

If you are not a US citizen and want to be certified in the State of Illinois, you must complete a NOTICE OF INTENT TO BECOME A US CITIZEN. You will have ten (10) years to start the process of becoming a US Citizen. Students will have three (3) years to apply for the teaching certificate after graduation. If you do not apply to the state for your certificate, you may have to take additional courses to meet the certification requirements in effect at that time you do apply.

Criminal Background Check

SIUE requires students to undergo a name-based criminal background check. Students may be required to obtain a fingerprint background check if the results of the name-based checks are inconclusive. Students must be cleared of certain enumerated offenses before they will be allowed to begin the program. Students will be charged a fee in accordance with the fee schedule established by the Illinois State Police. Students with questions on this policy are encouraged to contact the OCECA office.

I have read and understand and agree with my responsibilities by initialing to each responsibility and signing this agreement page.

Signature

Date

Printed Name

Student ID Number