



## Outline of Documentation

### Requirements for medical, physical and emotional disabilities:

All documentation should be typed on Physician's letterhead and signed by the physician. Documentation should include the following:

**Diagnosis:** A specific diagnosis of each disability that will affect a student while pursuing an education.

**Functional Limitations:** Those limitations, which will impact the student's ability to ambulate, process information, or access the University and its programs. Functional limitations should be specific to the student and their needs.

**Method used and/or tests administered to determine the extent of the disability and the functional limitations.**

**Medications:** If any medications are used to treat a specific disability, those should be listed with the side effects that they have on the student.

**Recommendations:** If the physician has any specific recommendations that he or she would like the DSS to consider when making reasonable accommodation, please include these recommendations.

### Requirements for learning disabilities:

Current psychoeducational report (no more than 3 years old) which includes adult intelligence and achievements tests with narrative that reflects a learning disability.

OR

An IEP (Individual Education Plan) which contains current learning assessment that reflects a learning disability.

Please send documentation to:  
Disability Support Services  
Southern Illinois University Edwardsville  
Campus Box 1611  
Edwardsville IL 62026  
618-650-3726 (office)  
618-650-5691 (fax)