

MISSION STATEMENT

Campus Recreation offers students, faculty, staff, and alumni of Southern Illinois University Edwardsville recreational and educational opportunities that instill a sense of value for health and fitness, and provides a practical means by which participants can apply this knowledge. Campus Recreation is committed to providing quality programs and facilities that meet the changing needs of the University community. Campus Recreation strives to create an atmosphere that enhances campus life, supports the mission of the University, and provides opportunities for interaction which foster intellectual development and cultural harmony.

INTRAMURAL SPORTS PROGRAM

It is the goal of Campus Recreation through Intramural Sports (IM Sports) to fulfill the desire of its participants to engage in social interaction through competition at various levels. IM Sports provide opportunities for individuals to act in and react to experiences that lead to greater understanding of one’s self, personal goals, and relationships to other individuals. IM Sports provides a medium to experience both success and failure, develop social skills, and promote a feeling of well being.

Campus Recreation and the Office of IM Sports urge all participants to engage in as many activities as time and interest permit. Through recreational activities, many beneficial and life long individual objectives and characteristics may be obtained.

Common Terms featured in this handbook:

SFC: Student Fitness Center ; **VC:** Vadalabene Center ; **IM:** Intramural Sports ; **IMLeagues:** website for team/student registration. **REC IT:** IMleagues mobile app for smartphone

Statement on Inclusive Language for Intramural Sports Department

SIUE Campus Recreation is dedicated to providing a positive intramural sports experience for students of all abilities. Please contact Tom Dougherty at tdoughe@siue.edu or 618-650-3245) at the Student Fitness Center, Room 1526, to discuss options should you require an accommodation to fully participate in the Intramural Sports program because of a disability or impairment.

INTRAMURAL AND CLUB SPORTS PROGRAM STAFF

Assistant Director of Rec. Programs	Natalie Hawkins	nrosale@siue.edu	618-650-3242
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Section I. General Information

Article I. **Every student must bring his/her student I.D. to every intramural contest to be eligible to play.**

Article II. **Assumption of Risk:** Warning, you may suffer physical and/or mental injury from participating in these activities. There are certain risks of injury that are inherent to participation in sports and recreational activities. These types of injuries may be minor or serious and may result from the

actions or inactions of themselves or others. Therefore, each participant will be required to sign a Waiver of Liability or an Informed Consent Form prior to participation in IM Sports activities.

- Article III. Health:** It is understood that most activities require a certain level of fitness and health, and that each person has a different capacity for participating in these activities. Participants of Campus Recreation activities do so at their own risk. Campus Recreation does not provide health insurance, and it is recommended that students carry medical coverage.
- Article VI. Open Wounds & Lacerations:** Whenever an IM Sports participant suffers a laceration or wound where oozing or bleeding occurs, the competition shall be stopped at the earliest possible time, and the participant will be required to leave the field of play. The participant will not be allowed to return to the competition until the wound has been covered and the oozing or bleeding has stopped.
- Article V. IM Website:** The IM Sports website: www.siu.edu/crec/intramural and www.imleagues.com/siu will be an official source of information pertaining to IM Sports activities. These websites shall contain current information regarding schedules, deadline dates, entry forms, playing conditions, etc. Participants and team captains are urged to check the website daily to keep posted on current notifications.
- Article VI. Mobile Apps:** You may also access pertinent registration and game information through the FREE IMLeagues mobile app, called [REC IT](#). This mobile platform is available for FREE download on your smartphone's app store. The app allows you to view your upcoming schedule, join a team, message teammates, and receive alerts from the IM Sports department regarding cancellations, upcoming events, or last minute changes.
- Article VII. Rec-Sports Advisory Council:** The purpose of the RSAC shall be to serve as the student organization charged with providing recommendations and direction to the Intramural Sports Office concerning the IM Sports program. The organization shall work with the Intramural Sports Office in establishing rules for IM Sports, and ensure that all student organizations are aware of programs being offered. RSAC shall also serve as the hearing panel for all IM Sports appeals. In addition, RSAC will be a means to help the community, SIUE, and student development by volunteering, providing programs on campus, and attending conferences as well as extramural events.
- Membership in RSAC is available to all interested students, faculty, and staff without regard for race, color, sex, creed, religion, national origin, age, sexual orientation, handicap, or other factors covered by law. Members will be eligible and encouraged to join the National Intramural Recreational Sports Association and attend the regional, state, and national conferences.
 - RSAC shall meet at least once per month, although special or emergency meetings may be scheduled. All meetings will be run and governed by elected student officers. These officers are determined at the end of the spring semester, and will begin their tenure in office on September 1st of each year. All students are invited to attend the RSAC meetings and provide insight into current programs or suggest new events.
 - For a copy of the constitution and guidelines or for further information, please contact the Coordinator of Intramural Sports at 650-3245 or the Intramural Sports GA at 650-3274 or stop by the Student Fitness Center Registration Desk.

Section II. How to Enter

- Article I.** **Schedule of Events:** Each semester's schedule of events, entry deadlines, captain's meetings, and the starting dates are published before the start of the upcoming semester. Additional activities and information are announced periodically through the Alestle, Campus Recreation bulletin boards, IM Sports flyers, IM Leagues, REC IT, and the IM website.
- Article II.** **How to Enter:** **Registration has gone online!** Groups wishing to enter a team or individuals who wish to enter an event may do so by completing online registration at www.imleagues.com/siue. Select the sport of interest by clicking on the sport icon of choice. Then select join team.
- Article III.** **Free Agency:** "Free Agents" are individuals that are not members of an organized team but would like to join one. If there are enough interested players, a team of these unaffiliated players may also be formed. Every effort will be made to find a team for each individual. There will be no fee for any individual who signs up as a free agent. Individuals may post information on the "Free Agent" tab for a given sport to notify captains of their status. If further assistance is needed, please contact the Intramural Sports Office.
- Article IV.** **Entry Fees:** An entry fee is to be paid at the time of registration for each sport. Teams will not be able to hold a place in any league without paying the team fee. A forfeit fee deposit may also be required, depending on the program. If the Intramural Sports Office does not receive sufficient registrations and the activity is canceled, the entry fee and forfeit fee (if applicable) will be refunded.
- Article V.** **Entry Deadlines:** Registration deadlines are established to allow enough time to schedule the games and playoffs. These deadlines will be strictly adhered to. If the deadline has passed for an event in which you are interested, please contact the Intramural Sports Office to be placed on the waiting list for that program. If a team drops from the league or competition, teams will be entered into that slot on a first come, first serve basis.
- Article VI.** **Roster Creation:** You should encourage teammates to sign up for your team prior to the first contest. Rosters for team sports will be established after the first contest of the regular season. Additions to rosters can take place any time before half time of the final regular season game. *No roster additions may be made during the playoffs.
- Article VII.** **Captain's Meetings:** **NEW SPRING 2016** – All Captains meetings will be held online via www.IMLeagues.com/siue unless otherwise noted on the sports schedule. Captains should view the presentation and share the information with their team to acquire basic knowledge of the department's guidelines and policies, as well as sport specific rules. After viewing the information, captains must pass a "Captains Quiz" online prior the sport's deadline. **Failure to complete the quiz before the deadline will incur a deduction of 2 sportsmanship points from their team's first game.**

Section III. Eligibility

- Article I.** **Eligibility Liability:** Because it is impossible for the Office of Campus Recreation to check the eligibility of all participants, each participant is responsible for their own eligibility. Furthermore, each team manager is responsible for the eligibility of the members of his/her team. **IGNORANCE OF ANY INTRAMURAL RULE IS NOT AN EXCUSE!** The Intramural Sports

Office reserves the right to put into immediate effect any rule changes or modifications regarding eligibility. The Intramural Sports Office does not assume responsibility for the investigation of the eligibility of all participants. Questionable cases should be referred to the Intramural Sports Office. **Every student must bring his/her student I.D. to every intramural contest to be eligible to play. Participants forging or utilizing another student's ID could be found in violation of the SIUE [Student Code of Conduct](#).**

Article II. Liability Waiver: All participants must sign a paper liability waiver at their first intramural sport of the school year. **Note:** this is different from signing up on IMLeagues. This waiver only has to be signed **one time each school year**. For example, (*Eddie Cougar signs the Liability Waiver in September for Flag Football, he does not have to sign again to play basketball in January*).

Article III. Eligible Participants: All students, faculty, and staff of the University, which are members of the SFC, are eligible to participate in the IM Sports program except where noted. In addition, any member of the Student Fitness Center is eligible to participate. Alumni who are not members of the Student Fitness Center are **NOT** permitted to participate in the IM Sports program, except where noted (*see section III, article IX*). To ensure the safety and enjoyment of IM Sports programs, events and/or leagues may be categorized by age, gender, or ability.

Article IV. False Names: Any person competing under an assumed name shall be declared ineligible for all IM Sports programs for the remainder of the school year. A team guilty of using such a player may be dropped from the league for the remainder of the season.

Article V. Professional, Collegiate, Red Shirt, and Prop 48 Athletes: Any person who has appeared on a game roster for a sport collegiately or professionally, or is a Red Shirt or a Prop 48 athlete from a collegiate varsity team shall, be ineligible to participate in that sport or in a related sport (*ex. NCAA baseball player may not participate in Intramural Softball*) for a period of one (1) year from the date of their last intercollegiate or professional competition.

After this period, these individuals are eligible to participate in IM Sports programs, but teams are limited to only two (2) such participants on their roster. Furthermore, no more than 40% of a team's roster may have competed either collegiately or professionally. Athletes may apply in writing for exceptions to this rule to the Coordinator of Intramural Sports or the Graduate Assistant of Intramural Sports. Each athlete must submit his or her own individual letter requesting an exception to this rule (*Section III Article V*).

Article VI. Sport Club Members: No more than **three (3)** members of a Sport Club may participate on the roster of an Intramural in a related sport. For example (Club Softball or Club Baseball would be restricted in IM Softball). If a team is discovered playing with more than the allotted club players, that team will forfeit all games that they played those club players.

- For tournaments and special events, the team cannot have more than 50% of the team be members of club sports, or have more than 50% of the team on the playing surface.
- For example, during the bass fishing tournament, only one member can be a club sports member of the Bass Masters Club. Additional example, 3 vs 3 Basketball, only one club player can be on the court at a time, 2 club players would make up 66.66% of the team.

- Article VII. Violation:** Any team or individual found guilty of violating any of the eligibility rules shall forfeit the protested game. All results of games played prior to the protested contest shall remain. The Intramural Sports Office shall interpret the individual's eligibility to engage in further contests.
- Article VIII. I.D.:** All participants will be asked to present a valid SIUE I.D. or Student Fitness Center membership card prior to playing in any IM Sports contest. Individuals failing to produce an active Cougar Card will not be allowed to participate that day.
- Article IX. Alumni Participation Fee:** ***Effective Fall Semester 2011* all alumni of Southern Illinois University Edwardsville will be required to pay a \$30.00 participation fee to participate in any Intramural activity per semester.** After paying this fee, alumni will be eligible to participate in all Intramural Activities for the applicable semester. This policy was created to require alumni to pay a fee comparable to the Recreation Fee that all enrolled students pay to fund the programs and services provided to them through recreational programming. Alumni also must have a current Student Fitness Center Membership which will allow them to access all Campus Recreation Facilities.

Section IV. Rosters

- Article I. Roster Information:** In an effort to reach as many participants as possible, players may be added at any time during the regular season, provided the new players meet all eligibility requirements. However, to be eligible for the playoffs, a player must be on a team's final roster and participate in at least one regular season contest for that team. Contests, in which a team is granted a win by forfeit, will result in all players on the roster prior to that contest being credited with a game played. Games also canceled due to inclement weather that can not be made up will count as long as the person was on the roster when the game was canceled.
- Players may be added to a team's roster, providing the player is otherwise eligible. The roster will be online via [IMLeagues](#) for those that need to be added to a team. A player may be added up until the last regular season game.
 - In tournaments not preceded by a regular season, rosters will be frozen after the second game played by the team (including games won by forfeit).
 - Club Participants can ultimately be determined by the IM Supervisors, GA, or Coordinator.
- Article II.** Each sport has a designated limit for roster sizes. This is constructed so teams do not overload rosters and hopefully create more teams and thus more competition. Consult the chart below to see the minimum and maximum players allowed on a sports roster. Also review the appropriate number of Professional/Varsity athletes and Club Sport members allowed on a team. (*Section III, Article V. & VI.*)

Article III. Multiple Rosters: Any individual whose name appears on more than one team roster is considered to be an official member of that team which he/she plays on first, and is an ineligible player on any additional team for that league. Any player who has played but has not signed the roster form subjects his/her team to forfeiture of that game. Any individual that has not signed the roster will be considered an ineligible participant. It is the responsibility of the players and captains to check with the IM Sports department for player eligibility, it is not the responsibility of the IM Sports staff to notify each team and player of a team's eligibility.

Article IV. Transferring teams: You must remain with the same team for each sport for the duration of that sport's season. Any player wishing to change teams, after they have already established a place on a roster will not be eligible to change teams. If, however, an individual appears on another team's roster but has never played for that team, you may request to transfer to another team. You must prove that you have never played for another team and secure permission from the IM Sports department prior to the next game.

Article V. Frozen Rosters: After half-time, or the established halfway point, of the final game of the regular season, that teams' roster is frozen and no additions or deletions may be made.

Section V. Captain's Responsibilities

Article I. The Captain: Each team entering an IM Sports activity must have a captain. The captain should be interested in the program, as well as the welfare of his/her team. He/she should be a capable and conscientious person who will serve as a liaison between the Intramural Sports Office and the team. The role of the captain is crucial to the overall relationship between IM Sports and the participants.

The captain's responsibilities include:

1. Reviewing the rules presentation and completing the IMLeagues captains quiz for the respective sport.
2. Becoming familiar with the IM Sports Handbook rules and policies, and ensure that they are followed.
3. Ensuring team members have created an IMLeagues account.
4. Submitting complete and correct team/player information on all entry forms.
5. Notifying team members of playing schedules and schedule changes.
6. Ensuring that the team does not forfeit any contests.
7. Notifying the IM Sports Office if their team will not be showing for a scheduled contest. (*See forfeits and defaults Section VI, Articles I & III*)
8. Representing the team in the case of a protest.
9. Assisting in the recruitment of sports officials.
10. Keeping their address, phone number, and e-mail up to date on IMLeagues.
11. Promoting fair play and a positive atmosphere at game sites.
13. Ensuring all players have signed one liability waiver each school year.

Article II. Contest Rules: Rules and regulations are designed for the safety and protection of participants. It should be understood that by participating in IM Sports contests, each individual has agreed to abide by all rules and regulations and is responsible for his/her behavior.

Article III. Sportsmanship: The captain is responsible for promoting sportsmanship amongst their team. They should demonstrate that towards their teammates, opposition, and Campus Rec personnel.

Section VI. Forfeits

- Article I. Forfeits:** Any team or individual failing to play at the scheduled time of the contest shall forfeit the contest to the opponent.
- **NEW SPRING 2016:** Teams will be allotted a 10 minute grace period once the official game time arrives.
 - If a team or individual(s) does not appear, or does not present the minimum number of participants required by the allotted grace period time, a win by forfeit will be awarded to the opponent.
 - If a team or individual(s) does present the minimum number of participants, the opposition has the choice to take/deny the penalty offered for missed time. In addition game time will also be deducted in accordance to the amount of time that had passed.
 - However, the opposition must have the minimum number of players present and ready to play to gain the victory. In the case where both teams are unable to field a team, a double forfeit will occur, and both teams will receive a loss and “0” rating for sportsmanship.
 - Any team/individual that forfeits two (2) matches will be dropped from the league for the remainder of the season and will lose their Forfeit Fee Deposit. (see Section X, Article II).
 - The minimum number of participants allowed is listed on the specific rules sheet for each program. During coed competition, the difference between the number of male participants and female participants on the court or the field may only be one more or one less than the other gender. Exception: Coed Flag Football where the difference can be 4 and 2
 - Forfeits shall be assessed for the following reasons: use of an ineligible player, player(s) who participate under an assumed name, nonappearance at a scheduled contest (nonappearance is defined as not having the minimum number of players present and ready to play), and unsportsmanlike conduct.
- Article II. No Rescheduling:** Any contest ending by forfeit, will not be rescheduled.
- Article III. Defaults:** Any team or individual knowing in advance that they will not be able to play a regularly scheduled contest is provided the opportunity to default that contest. A loss will be assessed for the default, but a forfeit would be avoided. A team is allowed to default only two contests during a sports season.
- In order for a contest to be considered a default, the team captain must contact the Intramural Sports Office 48 hours before the scheduled time of the contest. For events that are held on Sundays, the individual or team must notify the IM Sports Office by 12:00 p.m. the previous Friday.
 - If at least 48 hours of lead-time have been given, the forfeit deposit will not be lost (see Section X, Article II). Defaults will be given a sportsmanship rating of 3.0.
- Article IV. Replacement Games:** In any case where a game is terminated due to the team forfeiting out of the league, another interested team may be given the opportunity to play an extra game in that teams place (not in effect during playoffs).

Article V. **Organizational Billings:** Organizations who compete in three or more events each semester have the privilege of having their fees billed to them at the end of the semester. Ask the Intramural Sports Office for an IMLeagues coupon code. If an organization forfeits three times throughout the semester, the billing privileges will be revoked for that organization and all future fees will have to be paid at the time of registration for the remainder of that semester and possibly the next semester.

Section VII. Protests

Article I. **Protest Stipulations:** No protest shall be entertained which concerns judgment calls on the part of an official. Games, which are protested over the interpretation of rules, which are upheld, by the Intramural Sports Department, with the infraction believed to have a bearing on the final outcome of the game (in most cases), shall be replayed from that point, excluding time limit infractions.

Article II. **Protest Procedure:** Team captains must announce their intentions of protests on the field of play to a designated official immediately following the incident in question and before continuation of a new play, except those regarding player/team eligibility. All protests must be officially filed in writing with the IM Sports Office by 12:00 p.m. the next day, or no later than 12:00 p.m. on Monday for games played over the weekend. Protests are to be filed on forms provided by the IM Sports Office and must be accompanied by a \$10.00 filing fee. If the protest is upheld, the \$10.00 will be returned; however, if the protest is lost, the fee is lost. Once a protest is filed, representatives of teams affected by protests will be called and invited to render their version of the case to the Intramural Sports Department.

Article III. **Staff Procedure:** The IM Sports Supervisor attending to a contest must be notified of any possible protest regarding eligibility of a player(s). This notification must then be followed up in writing no later than 24 hours from the incident in question, or by 12:00 p.m. on Monday for events held on the weekend.

Article IV. **Protest Ruling:** The Graduate Assistant of Intramural Sports and the Coordinator of Intramural Sports will rule upon all protests. All decisions made regarding a protest may be appealed to the RSAC (*if active*) by appealing in writing to the IM Sports Office within 48 hours of notification. The Graduate Assistant of Intramural Sports will notify the President of the RSAC who will call an emergency meeting to be held no more than seven (7) days from the date of the appeal. A \$10.00 filing fee must accompany requests for appeal. During the appeal, two members from each team in question, the official(s), and the Graduate Assistant of Intramural Sports will have the right to make a statement and to answer any questions regarding the incident. Once the RSAC renders its decision, the case will be closed.

Article V. **Eligibility Protests:** Protests regarding the eligibility of a participant must be filed prior to the beginning of the game in which the participant in question is playing. If the player in question arrives after the game has begun, the captain of the opposing team will call a timeout to file the protest. The team will not be charged with a timeout only if they file the protest at that time. The team must present the \$10.00 filing charge to the supervisor as soon as the game is finished. If the captain is not available, then any player from the opposing team may file the protest.

Article VI. **Non-officiated Protests:** In a case of disagreement between individuals in matches without officials, a re-match will be scheduled, and an official will be assigned.

Article VII. Administrative Protests: The IM Sports Supervisor attending to a contest may announce an intention to protest regarding participant eligibility.

Section VIII. Schedule of Contests

Article I. Leagues: Most team sport competition will be offered as a league. Each team will be scheduled for four regular season games, and a single elimination post-season tournament consisting of all teams with at least a 2.75 sportsmanship rating and a .500 or greater winning percentage.

Schedules for most IM Sports events will be ready approximately 48 hours after the entry period has ended. Changes to this policy will be announced during the entry period. Unexpected delays will be announced on the IM Leagues Website. Team captains (team sports) and individuals (individual/dual sports) are responsible for acquiring their schedule(s).

Article II. Tournaments: Upon completion of regularly scheduled league play in an individual, dual, or team competition, it then becomes the responsibility of each contestant and/or team manager to check the tournament drawing posted in the official schedule/bracket to find the name of their next opponent.

- Matches not completed before the given match deadline may count as a forfeit for both parties involved, except for postponements because of inclement weather conditions or facility scheduling conflicts. Failure to report the completed matches can also result in double forfeits.
- The Graduate Assistant or Coordinator of Intramural Sports reserves the right to extend any given match deadline.

Article III. Playoff Seeds: At the conclusion of the regular season, playoff positions will be determined by:

1. Winning Percentage
2. Head to head contests between teams with tied records
3. Sportsmanship rating
4. Point Differential

Article IV. Postponement: With the exception of inclement weather and facility scheduling conflicts, no contests shall be postponed without the approval of the Graduate Assistant of Intramural Sports. Any contest postponed without formal approval shall be recorded as a loss for one or both teams.

Article V. Inclement Weather: Decisions regarding inclement weather will be made as early as possible by the IM Sports Office. Team captains are responsible for checking IMLeagues for the status of games. Teams should always assume that scheduled contests will be played unless official notice has been given. The game official or supervisor has the authority to postpone a contest in the event the field or weather conditions become unsafe for play.

- Games or matches postponed due to inclement weather during the regular season are generally not rescheduled. The Intramural Sports staff will reschedule playoff games affected by inclement weather as soon as possible. In the event of bad weather during the playoffs, team captains

should contact the Intramural Sports Office during the next business day for reschedule information.

Section IX. Officials

Article I. How to Become an Official: Campus Recreation encourages students from diverse backgrounds to investigate employment opportunities within the IM Sports department. Experience is not necessary; the desire to learn and participate is. Intramural Sports Staff will provide training to all officials. Every official will be required to attend training sessions, which may include:

1. Officiating clinics and meetings
2. Rules examination
3. Mock Games
4. Observation of games
5. Continual evaluation and performance feedback

- Officials are employed through The Student Work and Financial Assistance Office. All IM Sports Officials are SIUE students. They assume an important and difficult task. Their role is to produce a healthy sportsmanlike and enjoyable game situation. Therefore, it is the responsibility of all participants to respect the judgment of the official. Before you question an official please remember that they are students, just like you.
- Campus Recreation will make every effort to obtain the best possible officials. Any student who wishes to work in a FUN environment as an official should inquire at the IM Sports Office (SFC 1524).

Article II. Assignment: Officials are usually assigned and paid to officiate team contests. When officials are not assigned to officiate, the winner of the match shall be responsible for reporting the score to the IM Sports Office no later than 4:30 p.m. on the following school day after the contest. In the event an official is assigned and fails to show up, the game shall be postponed, or a qualified substitute official will be assigned.

- Intramural Sports officials are evaluated after games in which they are a part of. These evaluations come from the IM Sports supervisor as well as the Graduate Assistant of IM Sports on site at the time of the game. It is the responsibility of the IM Sports Staff, NOT THE PLAYERS, to evaluate officials and give input.

Section X. Sportsmanship

Article I. Coach, Player & Team Conduct:

- A. The objective of IM Sports is to promote good sports behavior. No game is important enough to warrant verbal or physical abuse of the officials, participants, or spectators. All participants and fans should strive to demonstrate good sportsmanship during IM Sports contests. Fair play is important for the quality of the program.
- B. Fighting and abusive language will not be tolerated. Coaches and fans are expected to conduct themselves in a sportsmanlike manner. Players or coaches who use abusive language will be ejected from the game and will be suspended from participation and/or coaching for a minimum of one (1) contest. Before any individual who has been ejected from a game can be reinstated, that person must meet with the Coordinator for Intramural Sports.

- C. Post game incidents involving verbal or physical abuse of employees, opponents, or property shall be dealt with as an extension of the contest. The nature of these penalties shall be based upon the severity of the actions.
- D. The use of alcohol and/or drugs will not be permitted at or in the vicinity of a contest site. Furthermore, anyone suspected of being under the influence of drugs/alcohol, whether as a participant or spectator will, at the minimum, be asked to leave the premises with the possibility of further repercussions.
- E. SIUE PROHIBITS possession or consumption of alcoholic beverages on University property, this includes the Intramural Fields, Vadalebene Center, and the Student Fitness Center. If a team, either its participants or spectators, is found to possess or consume alcoholic beverages at a sponsored event, that team may be forfeited from the event and self suspended from all Intramural activities. If the team's participants or spectators fail to comply with the request of the supervisors, SIUE Police will be called to handle the situation.

Article II. Forfeit Deposit Fee: Each team is required to pay a deposit for each league, where applicable. **The deposit is included in the registration fee online.** If the team forfeits one (1) contest, they will lose their forfeit deposit fee. If the team forfeits a second game, they will be dropped from the league. If the team does not forfeit any contests, the deposit will be automatically sent back to the individual that was listed on the paperwork filled out at registration.

A refund form will be filled out at the first game of each sport. The information on the refund form will be used to file the request. NO REFUNDS can be given at the front desk or by the Intramural Sports Office. The refund will be sent out in the mail.

Article III. Inappropriate Conduct:

- A. Each team member and coach may be responsible for the action of each individual member and spectator before, during, and after each contest. The following are examples, but are not exclusive of what might be considered poor sportsmanship:
 1. Profanity
 2. Continued disregard for official's decisions
 3. Any action with an intent to physically injure a participant, spectator, or official
 4. Being under the influence of alcohol or illegal drugs
 5. Any action which shows disregard for the rules or policies of the IM Sports Program, or the dignity of an individual(s)
 6. Fighting - Any attempt to initiate physical contact (whether or not contact is made), spitting or other combative actions unrelated to the activity or sport involved (includes but is not limited to: striking with the arm(s), hand(s), leg(s), or foot (feet); charging into with the body; etc.) by fans, players, coaches, captains, teammates will suspend that individual(s) from participation in all intramural activities. Physically striking or attempting to strike an official, supervisor, opponent, teammate, or IM Sports staff member

7. Any participant, coach, or spectator that shoves, pushes, bumps, brushes, punches, spits at, or attacks (this also includes any attempt to initiate these actions, even though there may not be contact) a Campus Recreation employee in any manner will be suspended from participation in all intramural sports activities for a MINIMUM of one calendar year. Further disciplinary actions may also be pursued if warranted.
 8. Intentional Damage to Department Equipment – Any intentional damages to equipment or the facility will be charged to the offending person. He or she will be financially responsible for any deliberate or negligent destruction to the building, fields, or equipment and further actions.
- B. If infractions 1 through 8, or any similar infractions requiring action occur, the following actions will be taken:
1. The individual(s) will be removed from the contest by the official, a supervisor, the Graduate Assistant, the Coordinator, the Assistant Director, or if necessary, by the SIUE Police.
 2. The individual(s) will automatically be put on probation for 6 months and shall be ineligible to play their next contest and any further contest until he/she meets with representatives from the Intramural Sports Office.
 3. If the incident is deemed serious enough, an emergency meeting will be held by RSAC to determine if further disciplinary actions need to be taken.
 4. A second incident will result in a suspension from the IM Sports program for a period of no less than six (6) months, and the individual must meet with the Coordinator.
 5. If a third incident occurs within one year of the second incident, the individual will be suspended for at least one year from the date of the third incident.
 6. After one (1) year from the date of the third incident, the participant may seek reinstatement, by applying in writing to the Director of Campus Recreation. After a review of the case, a decision will be made whether the individual will be reinstated.
 7. If at any time a participant feels they have been unjustly disciplined, they will have 3 working days (Monday – Friday) to file a written appeal to the Director of Campus Recreation. The Director will then review the case and make an announcement on their decision within 3 working days of the appeal being filed.
- C. The Campus Recreation Staff is compelled to do everything in its power to prevent an incident from developing, but in the event that infractions of the above, or a similar action occurs the following actions will be taken:
1. The participant involved will be immediately suspended from Campus Recreation activities for a term of no less than one (1) year.
 2. The individual(s) will be referred to the Dean of Students in the Office of the Vice Chancellor of Student Affairs where the incident will be further reviewed. After one (1) year from the date of the incident, the participant may seek reinstatement, by applying in writing to the Director of Campus Recreation. After a review of the case, a decision will be made whether the individual will be reinstated.
 3. In addition, the team(s) involved will be put on probation for the remainder of the season. While on probation, if the team or any individual on the team shall be involved in a fight, the team will be dropped from that sport.

Article IV. Ejection Procedures: If a player is ejected for unsportsmanlike conduct, the team captain must provide the official with the ejected player's name. The ejected player is expected to leave the playing and surrounding area or the contest will be forfeited. If a player who is under suspension participates in a game, the game will be forfeited without protest.

Article V. Teammate Refusing to Cooperate: A team captain, player, or coach refusing to divulge the name of an ejected player or any player from their team involved in an incident which falls within actions described in Section X, Article III will be considered guilty of misconduct and may face suspension from the IM Sports program.

Article VI. Reinstatement Procedures: Any player, coach, or spectator who is ejected from an intramural contest is automatically suspended from that specific intramural activity until official reinstatement. Any player, coach, or spectator that verbally or physically abuses any Campus Recreation staff member may be suspended for one year. Any player who purposely touches an official during an activity may be automatically suspended from all intramural activities for one year. The guidelines, which apply to reinstatement, are as follows:

1. To be reinstated, the ejected individual needs to meet with the Coordinator of Intramural Sports as soon as possible following the ejection.
2. The Coordinator of Intramural Sports will determine if the case is sent to the Recreational Sports Advisory Council. The minimum suspension for any ejection is one game in the activity from which the person was ejected plus be on probation for the remainder of the semester.
3. No individual will be reinstated prior to a personal visit with the Coordinator of Intramural Sports and/or Graduate Assistant of Intramural Sports.
4. The Recreational Sports Advisory Council shall consider appeals by appointment only. Individuals wishing to appeal a staff decision must submit a written request after notification of the decision.

Section XI. Sportsmanship Award & Rating System

Article I. The Sportsmanship Award: The Sportsmanship Award is presented to the Men's, Women's or Coed team competing in at least three events and displaying the highest degree of sportsmanship in activities throughout the year.

- In order to ensure proper conduct before, during, and after a contest, officials, supervisors, and Campus Recreation Staff will make decisions as whether to warn, penalize, or eject player(s) and/or teams displaying unsportsmanlike conduct. Sportsmanship points will be awarded to each participating team after every contest. The official(s), scorekeepers, and/or supervisor will determine this. An average of the points accumulated during the year will be used to determine a winner. All games, league and tournament, will be included.

The following scale will be used to rate all teams in all contests played:

4: Excellent, no problems.

- 3: Occasional problems, some verbal dissent.
- 2: Unreasonable comments and conduct.
- 1: Continuous verbal dissent, unreasonable conduct.
- 0: Fighting, vulgar language, unreasonable conduct.
- *Non-sportsmanlike penalties such as wearing jewelry or not having checked in properly will not count against sportsmanship rating unless it is a repeated offense during the same game.*

Method of Rating:

- The officials working that game and/or any Intramural Staff will rate each team on a 0-4 rating system in each contest on sportsmanship.
- To qualify for the playoffs under the sportsmanship guidelines, a team **MUST average a 2.75 over the course of the season to be included in the playoffs.**
- Contests, which are postponed and not rescheduled due to weather, power failure, etc - both teams will receive a 4 for sportsmanship
- A team winning by forfeit or default will receive a 4 for sportsmanship. A team that forfeits will receive a 2 for sportsmanship. A team that defaults will receive a 3.

Article II. **Playoff Requirements:** In order to participate in the playoffs, a team must have a .500 or even record and have an average sportsmanship rating of at least 2.75 points per game for that sport's regular season. This 2.75 average must be maintained in the playoffs otherwise the team will be dropped. If during the playoffs a team receives a sportsmanship rating of a 2 or below, the team will automatically be dropped from the playoffs.

Article III. **Tournaments:** In the tournaments where there is no regular season, teams will have to average a 2.75 for the first two games, and then maintain at least a 2.75 for the rest of the tournament.

Section XII. Awards System

Article I. **Point Recognition:** In an effort to stimulate participation and recognize outstanding achievement, Campus Recreation has established a system by which organizations and teams can earn "points" toward the All University Award. Recognition is given to six divisions: 1) Fraternity, 2) Sorority, 3) Independent Men, 4) Independent Women, 5) Coed, 6) RSAC. A maximum of 40 players competing for the same organization/team may be used throughout the course of one year. For the sake of identification, the same name must be used by the organization/group throughout the school year. Summer session activities do not count toward All University Awards. Where distinction is made between A and B levels of competition, All University Award points will be given only to teams competing at the A level.

Article II. **Sportsmanship Points:** Since the level of competition can be intense for the All University Award, the IM Sports Staff wishes to ensure that the goals of good sportsmanship, camaraderie, and fair play are not lost, but rather developed during play.

- Therefore, points will be awarded after every contest to each team, equal to the degree of sportsmanship shown on the field of play. This will be determined by the official(s) and/or the supervisor.
- All games, league and tournament will be included. The average of points accumulated for each game throughout the year will be added to the award points. The rating scale used to determine the sportsmanship award will apply here as well (see Section XI, Article I.).
- Furthermore, to participate in the playoffs and to receive any points toward the All University Award, a team must have an end of season average of 6.0 points per game.

Article III. Single Representation: Organizations may enter only one team in each league (Men's, Women, CoRec) to receive All University points. An organization may (and is encouraged to) enter more than one team for each sport. However, to provide a fair environment for everyone, you may choose only one of those teams as your All University team. All rules governing the number of players must be followed if you do enter more than one team.

- The system devised to provide points to teams on how they finish in the playoffs is provided below. Again, only those teams with sportsmanship rating of at least 2.75 will be allowed to participate in the playoffs. If you have questions regarding the system, please contact the Intramural Sports Department at 650-3274.

Article IV. League Finish Point Scale: The Team points have been updated due to the growth in Intramural contests we have updated the points to represent a better judge of winning the league. In previous years it did not matter how many teams entered if you won you received 100 points. Now the points will be on a sliding scale depending on the amount of teams that enter. The more teams the more points will be available. (See Appendix A)

- Tie Breaker – In the event of a tie in the final league standings, points will be divided between the teams. However, the following tie-breakers will be used to determine placement in the playoffs:

- 1st: Sportsmanship Rating
- 2nd: The results from head to head competition
- 3rd: Results from games against opponents
- 4th: A coin toss will determine tournament placement

- In tournament competition where 3rd and 4th place is not determined, teams will split the points to be awarded.

Article V. Team Tournament Points: A postseason tournament will be played in each team event to determine a champion. Campus Recreation Staff will 'seed' teams based on regular season standings.

Article VI. **Male and Female IM Athletes of the Year** are selected by the IM Sports Supervisors at the conclusion of the Spring Semester. This award is to be given to the individual who, throughout the year, demonstrates such qualities as good sportsmanship, leadership, enthusiasm, reliability, dependability, etc., while participating in the IM Sports programs. The recipient of this award participates in a variety of individual and team programs and fosters high ideals for such participation.

Article VII. **Deduction Points for Forfeits**: Any team or individual contest that results in a forfeit will receive a deduction of twenty (20) points to that team or individual's organizational points (except during playoffs).

Section XIII. MISCELLANEOUS

Article I. **Alcohol/Illegal Drugs**: No individual will be allowed to participate in any activity if it is suspected that he/she is under the influence of drugs or alcohol. Spectators and players are prohibited from bringing to and/or consuming alcohol at an activity site. Individuals violating this rule shall be removed immediately. Any participant removed from an intramural game due to a violation of the alcohol policy shall be suspended from that team's next scheduled contest much like the penalty for an ejected player. Any team that has a participant, fan/spectator removed for a violation of the alcohol policy, or is found possessing or consuming alcohol at an activity site shall automatically receive an unsatisfactory sportsmanship rating for that contest and could face probation or suspension for the remainder of the season.

Article II. **Tobacco**: In compliance with SIUE, the use of tobacco products by an intramural participant, fan, or spectator during any activity is strictly prohibited. A team, participant, fan or spectator caught using tobacco products at an intramural event may be immediately asked to leave the venue. The game in which the violator is participating (playing/watching) will not continue until that person removes him/herself. Failure for the team captain to assist the Intramural Staff in helping to remove the violator, may result in a forfeit of the contest.

Article III. **Uniforms**: Each team is encouraged to have some type of dress, which provides uniformity in color for all participants. In cases where teams do not have uniforms, all players will be required to wear a scrimmage vest supplied by the Intramural Sports Office. The participants I.D. will be taken in exchange for the jersey, and the I.D. will be returned once the jersey is returned. Any participant failing to return the jersey is financially responsible for that jersey. Any player that uses a jersey provided by IM Sports must wear a shirt under the jersey. If the player does not comply with this, he or she will not be able to participate in the contest.

- If a team provides their own jerseys, single or double digit whole numbers must be put on them and each player must have a different number. Any other type of number will be prohibited. Every player on that team must have a jersey that is the same color or have a scrimmage vest that is the same color as the jersey otherwise that team will be required to wear the jerseys provided by the Intramural Sports Office. In the event two teams have the same colors, one team may be asked to wear scrimmage vests.

Article IV. **Footwear**: All participants are required to wear proper or appropriate footwear for competition. At no time will any combat boots, dress shoes, or metal-tipped cleats be allowed. Open-toed sandals, bare feet, or just wearing socks is prohibited. For gym sports, all shoes must be non-marking, soft-soled rubber. All metal braces shall be covered so none of the

metal can be seen or felt. It is the discretion of the intramural staff to ban the use of any footwear or equipment that he/she may deem hazardous to participants.

- Participants must be in some sort of athletic attire (no jeans, dress pants, dress shirts, etc.) Some attire such as hats or pants with pockets may be illegal or suggested not to be worn. Check specific sports rules for prohibited apparel.

Article V. **Jewelry:** Jewelry is NOT allowed to be worn by any participant during an Intramural event. Jewelry consists of any visible rings (including wedding rings), watches, necklaces, earrings, studs, bracelets, rubber bands, and any other similar jewelry. Medical alert bracelets are permitted, but must be securely taped to the participant. The officials and supervisors on duty have the authority to prevent a participant from playing who they feel would endanger the person wearing the jewelry or his/her opponents. The Intramural Sports Office will not accept protests involving jewelry.

Article VI. **Extramural Tournaments:** Some sports (basketball, football, softball) will have state, regional, or national tournaments. Campus Recreation may pay the entry fee for either the state or regional tournament for the winner of the men's, women's, and coed leagues. All teams have the opportunity to participate in the state and regional tournaments, however, they must pay their own entrance fee, not to be reimbursed by Campus Recreation. Lodging and travel expenses are not included in any fees paid by Campus Recreation. Please note: some tournaments limit the number of entries from one university, therefore winners and runner-ups have priority.

Article VII. **Intramural Team Names:** It is the responsibility of the captain to submit a proper team name for their intramural sports team. If a name is not given by the sports deadline, a name will be assigned to the team. The following are guidelines for team names:

- ✓ No vulgar language.
- ✓ No reference to alcohol or other drugs.
- ✓ No reference to sexually explicit, invasive, or violent activities.
- ✓ No discriminatory reference (race, religion, color, national origin, age, sex, sexual orientation, height, weight, marital status, handicapped, veteran).

Article VIII. **Sponsorships:** Teams are allowed to have a sponsor. The sponsor cannot advertise alcoholic beverages or illegal products. Teams are allowed to purchase their own T-shirts for uniforms, however, T-shirts cannot display any profanity or anything that would be considered vulgar to the Southern Illinois University Edwardsville Community. These uniforms must comply with (Section VIII, Article III) in the Intramural Sports Handbook.

Questions/Comments

The Coordinator of Intramural Sports reserves the right to make effective immediately any and all changes for the safety of participants and in the best interests of the program. However, he/she shall inform the team managers or individuals of any changes before their next contest.

Any matter not covered by this handbook shall be left to the discretion of the Coordinator of Intramural Sports.

We welcome any comments, suggestions, or concerns you might have. Feedback from our participants is necessary to making this department better able to serve you. Please refer any comments, concerns or questions regarding IM Sports to Intramural Sports Office by calling 650-650-3245 or emailing tdoughe@siue.edu.