

Application for Refund

SIUE Campus Recreation policy states that memberships are "nontransferable and nonrefundable."

<http://www.siu.edu/campus-recreation/about/policies-procedures.shtml>.

Consideration of extenuating circumstances will be conducted on a case-by-case basis.

Note that any membership cancellation/refund granted will incur a \$25.00 processing fee.

Applicant Information

Please print

Full Name: _____ Date: _____
Last First M.I.

Are you a U.S. citizen or a permanent resident? ☐ Yes ☐ No

Are you or a family member an employee of any SIU campus? ☐ Yes ☐ No

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Membership Expires: _____ ID #: _____ Member Since: _____

Refunding: ☐ Membership ☐ Fitness Class ☐ Swim Lessons ☐ Personal Training ☐ Other _____

Basis for Refund

Indicate reason for refund request:

- | | |
|--|---|
| <input type="checkbox"/> 1. Military – activation/deployment/transfer | ★ Attach proof of impending activation/deployment/transfer |
| <input type="checkbox"/> 2. Member's death | ★ Attach copy of death certificate, obituary, funeral card etc. |
| <input type="checkbox"/> 3. Illness that prohibits all physical activity | ★ Attach doctor's note on official letterhead |
| <input type="checkbox"/> 4. Other: _____ | ★ Attach appropriate evidence |

X _____
Applicant signature

Office Use Only

Date request reviewed: _____

Reviewed by: _____

Refund granted ☐ Refund denied ☐

Reasoning: