

To: Dr. Larry LaFond, Program Director  
The Bachelor of Liberal Studies  
College of Arts and Sciences

From: Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Date: \_\_\_\_\_

**Subject: Senior Assignment Title and Brief Synopsis**

I have chosen to title my Senior Assignment as \_\_\_\_\_  
\_\_\_\_\_.

The following is a brief synopsis of my Senior Assignment (two to three sentences):

**This document must be submitted to the BLS Program Director prior to the end of the term for which the Senior Assignment will be completed.**

To: Dr. Larry LaFond, Program Director  
The Bachelor of Liberal Studies  
College of Arts and Sciences

From: Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Date: \_\_\_\_\_

**Subject: The Senior Assignment for Liberal Studies**

I have discussed my Senior Assignment with \_\_\_\_\_.

\_\_\_\_\_ has agreed to be my Senior Assignment Mentor and I will be working on

\_\_\_\_\_.

**This document must be submitted to the BLS Program Director prior to the beginning of the term for which the Senior Assignment will be completed.**

To: Whom it May Concern

From: Dr. Larry LaFond, Program Director  
The Bachelor of Liberal Studies Program  
College of Arts and Sciences

Date: \_\_\_\_\_

Subject: Senior Project for the Bachelor of Liberal Studies Degree

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

\_\_\_\_\_, a graduating senior in the Liberal Studies program, expects to complete all requirements at the end of the \_\_\_\_\_ semester. One of the requirements for graduation in this baccalaureate program is completion of the Liberal Studies Senior Project.

The student acquires an orientation to the Senior Project by first discussing, in broad terms, an idea with the Director of the Liberal Studies program; subsequently, the student proposes a particular faculty mentor to approach for guidance, and/or the advisor recommends faculty that the student may want to speak with about the project.

The student approaches faculty with a Senior Project proposal. If the faculty member is interested in the student's project and agrees to become the student's mentor, both faculty and student agree on expectations for completion of the academic undertaking.

After the project is complete (to the satisfaction of the faculty mentor), the mentor evaluates the student work, assigns a grade, and reports the grade to me for documentation to the student file. I, in turn, report the grade assigned by the mentor to the appropriate student record office.

Thank you again, we appreciate your help, yet more importantly, I know your students appreciate it.