

Graduate Admission Application

Office of Admissions, Box 1047, Edwardsville, Illinois 62026-1047, Phone: (618) 650-3160 FAX: (618) 650-2081 www.siu.edu/graduate

GENERAL INFORMATION

We are pleased that you have expressed interest in Southern Illinois University Edwardsville. This material provides information about applying for admission as a classified graduate student. Review it thoroughly before completing the application. Please Note: The quickest and easiest way to apply and pay the application fee is online at www.siu.edu/prospectivestudents.

International Applicants: If you hold or require a non-immigrant visa, do not complete this application. Request international application material from Southern Illinois University Edwardsville, Office of Admissions, Box 1047, Edwardsville, IL 62026-1047, fax (618) 650-3618, phone (618) 650-3770, or e-mail intladm@siue.edu. Also, you can apply and pay application online at www.siu.edu/prospectivestudents.

SIUE has a dual admission process for classified status. Applicants must satisfy the admission requirements and be approved for admission to graduate study by both the Graduate School and the academic program to which application is made. Earning a baccalaureate degree from SIUE does not guarantee admission into graduate study. Contact the program director of your intended program for specific program admission requirements, such as test scores, personal interviews, personal history forms, letters of recommendation, or applications.

File Completion Deadline: Application files must be completed at least four weeks preceding the first day of the term: Spring 2008 – December 14, 2007; Summer 2008 – April 25, 2008; Fall 2008 – July 25, 2008; and Spring 2009 – December 12, 2008. However, several departments have earlier deadlines than the general dates above; refer to the Graduate Degree Program list to identify these departments, or check with the Graduate Program director.

The Graduate Catalog and Schedule of Classes are available on the SIUE Web site (www.siu.edu/graduate).

APPLICATION FEE

There is a \$30.00 application fee for all new graduate applicants and for returning applicants who have not attended SIUE for nine consecutive terms. Payment should be made in U.S. dollars by check or money order payable to SIUE. Payment also may be made online by credit card at www.siu.edu/BURSAR. Applications received without the fee will not be processed. This fee is NON-REFUNDABLE. Applicants who decide to change their term of entry after admission may update their file for the next two terms without another application fee. Graduate students currently enrolled at SIUE are not assessed an additional fee to apply to another program or to change their major.

PROVIDING ACADEMIC CREDENTIALS

Applicants must have official transcripts mailed directly to Office of Admissions by the institution granting the baccalaureate degree or where the degree is in progress, and from all institutions at which post-baccalaureate work has been completed. This is not necessary for applicants who graduated from Southern Illinois University Edwardsville or Carbondale. Hand carried and faxed documents are not acceptable. Please direct all transcripts to: Office of Admissions, Box 1047, Southern Illinois University Edwardsville, Edwardsville, IL 62026-1047.

To ensure that all documents necessary to complete your admission file have been received, go to www.siu.edu/COUGARNET.

FINANCIAL SUPPORT INFORMATION

Assistantships: Three types of graduate assistantships are available to degree-seeking students: general, research, and teaching. Stipends vary according to the percentage of appointment and the length of service. Assistants are eligible for tuition remission. Academic departments and other units on campus award assistantships. Openings are posted in the individual departments, in the Graduate Studies and Research Office, and on the Graduate School website (www.siu.edu/graduate).

Awards: First-time graduate degree-seeking students may apply for a Competitive Graduate Award, which provides a stipend and a waiver of tuition. Application forms are available in Graduate Studies and Research, Campus Box 1046, SIUE, Edwardsville, IL 62026-1046, or call (618) 650-3010.

Student Employment, Loans, and Grants: Graduate students may be eligible for student employment and for loans or grants to support their studies. For information, contact the Student Financial Aid Office at (618) 650-3880, or at www.siu.edu/financialaid, or direct requests to Campus Box 1060, SIUE, Edwardsville, IL 62026-1060.

POST-BACCALAUREATE AND POST-MASTER'S CERTIFICATE PROGRAMS

The charts below list the concentrations offered for the Post-Baccalaureate and Post-Master's Certificate Programs. A certificate is an organized program of study that leads to a specific set of skills or knowledge. A certificate confirms that a student has mastery of the content of a clearly defined sub-field of an academic major field of study. A certificate provides in-depth training, but not to the breadth of a graduate degree.

Post-Baccalaureate Programs	Required Test
<u>Art</u> Art Therapy Counseling	None
<u>English</u> American & English Literature Teaching of Writing Teaching English as a Second Language	None None None
<u>History</u> Museum Studies	None
<u>Kinesiology</u> Exercise Physiology Pedagogy/Administration Sports & Exercise Behavior	None None None
<u>Mass Communications</u> Media Literacy	None
<u>Speech Communication</u> Corporate & Organizational Communication	None

Post-Master's Certificate Programs	Required Test
<u>Nursing**</u> Health Care & Nurse Administration Nurse Anesthesia Nurse Educator Nurse Practitioner Public Health	None None None None None

Additional Post-Baccalaureate Certificate Programs and Post-Master's Certificate Programs are being developed. Please check our Web site at www.siu.edu/graduate for the most up-to-date listing of certificate programs. If you have confirmation that a certificate program is offered but it is not listed on the application, please indicate the program appropriately under item #14 on the application.

** These programs have a deadline that differs from the general University deadline. Contact the academic department for details.

SIUE is committed to student privacy and confidentiality of information. Although submitting your Social Security number is voluntary, it is recommended because the Social Security number expedites matching of credentials for admission review and processing. It is also required of those students applying for financial aid. SIUE also needs your Social Security number in order to furnish Form 1098T, Tuition Payments Statement, used to claim an income tax credit for the Hope and Lifetime Learning Education Credits.

Southern Illinois University Edwardsville is committed to equal educational and employment opportunity and affirmative action. SIUE administers its academic programs without regard to race, ethnicity, color, sex, creed or religion, national origin, age, handicap, veterans' status or other proscribed categories. Affirmative action is taken as appropriate. In addition, it is the policy of SIUE to make every reasonable effort to accommodate individuals with special needs.

The University complies in letter and spirit with federal and state legislation, which includes, but is not limited to, Titles VI and VII of the Civil Rights Act of 1964, Executive Order 11246, the Equal Pay Act of 1963, the Age Discrimination in Employment Act of 1967, Title IX of the Education Amendments Act of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, Titles VII and VIII of the Public Health Service Act, and the Illinois Human Rights Act and related state laws. Inquiries regarding equal opportunity and affirmative action in admission and administration should be directed to the office of the Provost and Vice Chancellor for Academic Affairs.

In accordance with Illinois State law, the SIUE Police Department shall disclose the name, address, date of birth, place of employment, school attended, and offense or adjudication of all sex offenders required to register under Section 3 of the Sex Offender **Registration** Act [730 ILCS 150/3] upon request. Please contact the SIUE Police Department for all questions and/or inquiries.

The SIUE ANNUAL SECURITY REPORT is available online at admin.siu.edu/studentrightto/. The report contains campus safety and security information and crime statistics for the past three calendar years. This report is published in compliance with federal law, titled the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act." You also may access this report through the SIUE Home Page: www.siu.edu. For those without computer access, a paper copy of the report may be obtained from: Office of the Vice Chancellor for Administration, Rendleman Hall, Room 2228, 618-650-2536.

NOTICE

Southern Illinois University Edwardsville is an equal opportunity employer and will not discriminate against any person on the basis of race, religion, national origin or sex in violation of Title VII.

Southern Illinois University Edwardsville prohibits discrimination against employees, applicants for employment and students on the basis of age, color, disability, marital status, national origin, race, religion, sex, sexual orientation, or veteran's status.

15. This section should be completed only by applicants who have had prior enrollment at SIUE as a graduate student but have not been enrolled for the past three semesters, or by currently enrolled graduate students seeking a new or second major. Check the appropriate category:

- _____ I am applying for the same graduate major on record for my last term of enrollment at SIUE (for returning students only).
- _____ I am applying for a new graduate major and understand that my current graduate major on record will be dropped (for returning and currently enrolled graduate students).
- _____ I am applying for a second graduate major and understand that my current graduate major will be retained (for currently enrolled graduate students only).

ACADEMIC HISTORY

16. All applicants must complete this section. List all institutions attended, including SIUE and SIUC, in chronological order using the complete name of the school. It is extremely important that we have your complete academic history, including the dates of attendance and degree(s) earned or expected. Missing information will delay the review of your application.

Transfer Credit for Baccalaureate Degree

Name of School from Which Credit Was Transferred (no abbreviations)	City, State, and Country (if not U.S.)	From Mo / Yr	To Mo / Yr	Approximate Number of Hours Transferred

Baccalaureate Degree

Name of School (no abbreviations)	City, State, and Country (if not U.S.)	From Mo / Yr	To Mo / Yr	Name of Degree Earned or Expected	Date Degree Conferred or Expected

Post-Baccalaureate Course Work with Degrees

Name of School (no abbreviations)	City, State, and Country (if not U.S.)	From Mo / Yr	To Mo / Yr	Name of Degree Earned or Expected	Date Degree Conferred or Expected

CERTIFICATION

17. This certification must be signed and dated by the applicant before action can be taken on the application. Southern Illinois University Edwardsville is committed to maintaining a safe environment for all members of the University community. The University requires applicants who are under current indictment or have been convicted of a crime (other than a routine traffic offense or in a juvenile proceeding) to disclose this information as a mandatory step in the application process. A previous conviction or current indictment does not automatically bar admission to the University, but does require review. Complete information must be sent by Certified Mail at the time of application for admission to: Southern Illinois University Edwardsville, Office of Admission Review Committee; Campus Box 1600, Edwardsville, IL 62026. Applicants are responsible for verifying receipt by the University and for maintaining a copy of the receipt certifying submission. Information to be submitted includes: a brief explanation, a location (city, state, country) of conviction or current indictment, dates and court disposition. This statement must also include a grant of permission to the University for complete access to criminal records, if any. For further information on this requirement, call 618-650-3705.

I understand that withholding information requested on this application or giving false information may make me ineligible for admission to the University or subject to dismissal. I certify that the statements I have made on this application are correct and complete.

Social Security Number: _____ / _____ / _____

Signature of Applicant

Date

Please indicate method of application fee payment: Check or money order enclosed with application Web payment

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www.siu.edu/graduate

For admissions information – e-mail: admissions@siue.edu
For Graduate School information – e-mail: gradsch@siue.edu