

COMPREHENSIVE EDUCATION PLAN

YOU MUST PRESENT THIS COMPLETED PLAN TO YOUR ACADEMIC ADVISOR PRIOR TO RECEIVING YOUR ENROLLMENT PIN EACH SEMESTER

How does the Comprehensive Education Plan contribute to my academic success?

*Your Comprehensive Education Plan provides you with the opportunity to outline the **specific courses** you intend to complete, the **career** development activities in which you plan to participate and the **co-curricular activities** in which you plan to participate. It allows you to be intentional about utilizing the resources of SIUE in ways that help you to achieve your unique goals.*

How do I complete my Comprehensive Education Plan?

*There are four distinct sections of the Plan: **Courses, Career Development Activities, Co-Curricular Activities and Key Questions**. You will need to use a variety of SIUE resources in order to complete each section. Helpful resources for each section are listed below.*

- I. Courses:** *1) Use the Undergraduate Catalog (<http://www.siu.edu/registrar/>) to access curricular requirements, course descriptions and course prerequisites.*
 - 2) Use Cougar Net (www.siu.edu/COUGARNET) to access your academic transcript.*
 - 3) Determine which curricular requirements you have met and which you still need.*
 - 4) Use a curriculum guide to assist you in deciding which courses to take this term.*
 - 5) Use Cougar Net again to ensure that you have completed any prerequisites and to determine if the courses you wish to take are offered this term.*
- II. Career Development Activities:** *Use the Undergraduate Plan found on the website of the SIUE Career Development Center (<http://www.siu.edu/careerdevelopmentcenter/careerresources/pdf/4yearplan.pdf>) to choose appropriate activities for this term.*
- III. Co-Curricular Activities:** *Use the resources of the Kimmel Leadership Center (<http://www.siu.edu/kimmel/>) to find activities in which you wish to participate.*
- IV. Key Questions:** *Use the appropriate resources to answer these questions. These are a sample of some offices which may assist you in answering the Key Questions.*

- ❖ Academic Advancement Center, Student Success Center - Suite 1220
 - Academic Advising, 650-3701, <http://www.siu.edu/advising/>
 - Instructional Services, 650-3717, www.siu.edu/IS
 - Math Resource Area, 650-2039, www.siu.edu/IS/MATH
 - Writing Center, 650-2045, <http://www.siu.edu/IS/WRITING>
- ❖ Career Development Center, Student Success Center - Suite 0281, 650-3708, www.siu.edu/careerdevelopmentcenter
- ❖ Counseling Services, Student Success Center - Suite 0220, 650-2197, www.siu.edu/counseling
- ❖ Disability Support Services, Student Success Center - Suite 1270, 650-3726, www.siu.edu/dss
- ❖ Kimmel Leadership Center, 1065 Morris University Center, 650-2686, <http://www.siu.edu/kimmel/>
- ❖ Service Center, 1309 Rendleman Hall, 650-2080, <http://www.siu.edu/registrar>
- ❖ Student Employment, 2221 Rendleman Hall, 650-2563, <http://www.siu.edu/studentemployment/>
- ❖ Study Abroad, Student Success Center - Suite 0300, 650-2419, <http://www.siu.edu/studyabroad/index.shtml>

Once your plan is completely filled out for the appropriate term, you are ready to meet with your Advisor.

Your Advisor will provide feedback regarding the overall accuracy of your Plan; however, positive feedback is not equivalent to an endorsement of your Plan as the most efficient way to progress toward degree completion.

COMPREHENSIVE EDUCATION PLAN

FIRST SEMESTER NOTES FROM INITIAL ACADEMIC ADVISING MEETING

NAME: _____
STUDENT ID#: _____
SPRING or SUMMER/FALL 20 _____

INTENDED MAJOR: _____
INTENDED MINOR: _____
ENROLLMENT PIN: _____

Section I: Courses PLEASE REFER TO YOUR ACADEMIC ADVISING FOLLOW UP SHEET

Section II: Career Development Activities – What do you plan to do in this area during this term?

Section III: Co-Curricular Activities – What do you plan to do in this area during this term?

Additional Advisor Recommendations for my First Semester:

Advisor Signature: _____

Student Signature: _____

ALL STUDENTS ARE ENCOURAGED TO IDENTIFY A PARALLEL PLAN FOR SUCCESS IN THE EVENT THAT THEY BECOME DISILLUSIONED WITH THEIR FIRST CHOICE OF MAJOR. LIST HERE SOME POSSIBILITIES FOR YOUR PARALLEL PLAN. _____

PLEASE REMEMBER

- You must have your e-ID and password in order to register for classes on Cougar Net (www.siu.edu/COUGARNET).
- You can take proficiency exams in foreign language and other disciplines. More information is available at <http://www.siu.edu/IS/TEST/Proficiency/>.
- If you have transfer credit, please have your official transcripts, test scores or other documentation sent to: **SIUE Office of Admissions, Box 1080, SIUE, Edwardsville, IL 62026-1080.**
- Make an appointment with your Academic Advisor on Advisor Trac (<http://advisor.siu.edu>) starting the second week of next semester. Each semester you will need a new PIN to register.
- Bring your Comprehensive Education Plan to your next advising appointment with the Second Semester page fully completed, including answers to the Key Questions.

You are strongly encouraged to fill out the entire plan in order to create a map for your academic career. Do so in pencil – you always have the right to make changes.

**COMPREHENSIVE EDUCATION PLAN
SECOND SEMESTER**

NAME: _____
 STUDENT ID#: _____
 SPRING or SUMMER/FALL 20 _____
 ENROLLMENT PIN: _____

INTENDED MAJOR: _____
 INTENDED MINOR: _____
 PARALLEL PLAN: _____

Section I: Courses

| Course | Attribute (Major/Minor/GenEd/Elective) |
|---|--|
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |

Section II: Career Development Activities

Section III: Co-Curricular Activities

Questions for my Academic Advisor:

Additional Advisor Recommendations:

Advisor Signature: _____

Student Signature: _____

Section IV: Key Questions

These Key Questions are designed to help you achieve the following Student Learning Outcomes:

- Development of satisfactory educational plans
- Understanding of University and major program requirements
- Selection of appropriate courses and other educational experiences
- Awareness of educational opportunities and support services available at the University

- 1) What prerequisite courses do you need to complete this year in order to be on track next year?

- 2) What additional information do you need in order to feel comfortable making decisions about your choice of major? _____
- 3) What information do you need to know about your parallel plan in case you become disillusioned with your first choice of major? _____
- 4) When can you begin registering for next term? _____
- 5) When is your first payment due for next term? _____
- 6) How many credit hours do you plan to take next term? _____
- 7) How many earned hours will you have at the end of this term? _____

**COMPREHENSIVE EDUCATION PLAN
THIRD SEMESTER**

NAME: _____
 STUDENT ID#: _____
 SPRING or SUMMER/FALL 20 _____
 ENROLLMENT PIN: _____

INTENDED MAJOR: _____
 INTENDED MINOR: _____
 PARALLEL PLAN: _____

Section I: Courses

| Course | Attribute (Major/Minor/GenEd/Elective) |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |

Section II: Career Development Activities

Section III: Co-Curricular Activities

Questions for my Academic Advisor:

Additional Advisor Recommendations:

Advisor Signature: _____

Student Signature: _____

Section IV: Key Questions

These Key Questions are designed to help you achieve the following Student Learning Outcomes:

- Development of satisfactory educational plans
- Understanding of University and major program requirements
- Selection of appropriate courses and other educational experiences
- Awareness of educational opportunities and support services available at the University

- 1) What prerequisite courses do you need to complete this year in order to be on track next year?

- 2) How many credit hours of your degree are made up of courses for your major? _____
- 3) How many credit hours of your degree are made up of General Education courses? _____
- 4) Which General Education courses do you want to take to meet your requirements? _____
- 5) What is the minimum GPA required to declare your major? _____
- 6) What other requirements must you complete in order to declare? _____
- 7) When is your next appointment with your Career Counselor? _____
- 8) How many earned hours will you have at the end of this term? _____

**COMPREHENSIVE EDUCATION PLAN
FOURTH SEMESTER**

NAME: _____
 STUDENT ID#: _____
 SPRING or SUMMER/FALL 20 _____
 ENROLLMENT PIN: _____

INTENDED MAJOR: _____
 INTENDED MINOR: _____
 PARALLEL PLAN: _____

Section I: Courses

| Course | Attribute (Major/Minor/GenEd/Elective) |
|---|---|
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
| | |
| Alternate Courses/ Special Permission: | |

Section II: Career Development Activities

Section III: Co-Curricular Activities

Questions for my Academic Advisor:

Additional Advisor Recommendations:

Advisor Signature: _____

Student Signature: _____

Section IV: Key Questions

These Key Questions are designed to help you achieve the following Student Learning Outcomes:

- Clarification of academic, career and life goals
- Understanding of University and major program requirements
- Awareness of educational opportunities and support services available at the University
- Development of decision-making skills and individual autonomy

- 1) Which courses in your curriculum are restricted to declared majors only?

- 2) What elective courses do you want to complete before graduation? What are the prerequisites for those courses?

- 3) What areas of challenge do you foresee in your academic program, and how do you plan to address those challenges?

- 4) How are your co-curricular activities preparing you to meet your long term goals?

**COMPREHENSIVE EDUCATION PLAN
SIXTH SEMESTER**

NAME: _____
 STUDENT ID#: _____
 SPRING or SUMMER/FALL 20 _____
 ENROLLMENT PIN: _____

INTENDED MAJOR: _____
 INTENDED MINOR: _____
 PARALLEL PLAN: _____

Section I: Courses

| Course | Attribute (Major/Minor/GenEd/Elective) |
|---|--|
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |

Section II: Career Development Activities

Section III: Co-Curricular Activities

Questions for my Academic Advisor:

Additional Advisor Recommendations:

Advisor Signature: _____

Student Signature: _____

Section IV: Key Questions

These Key Questions are designed to help you achieve the following Student Learning Outcomes:

- Clarification of academic, career and life goals
- Understanding of University and major program requirements
- Selection of appropriate courses and other educational experiences
- Awareness of educational opportunities and support services available at the University
- Development of decision-making skills and individual autonomy

1) What courses remain for you to complete in order to graduate?

2) What internships or co-ops do you plan to complete?

3) What additional experiences do you need to pursue in order to achieve your long term goals?

4) When do you plan to register for graduate school exams such as the GRE, MAT, LSAT, etc.?

**COMPREHENSIVE EDUCATION PLAN
SEVENTH SEMESTER**

NAME: _____
 STUDENT ID#: _____
 SPRING or SUMMER/FALL 20 _____
 ENROLLMENT PIN: _____

INTENDED MAJOR: _____
 INTENDED MINOR: _____
 PARALLEL PLAN: _____

Section I: Courses

| Course | Attribute (Major/Minor/GenEd/Elective) |
|---|---|
| | |
| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |

Section II: Career Development Activities

Section III: Co-Curricular Activities

Questions for my Academic Advisor:

Additional Advisor Recommendations:

Advisor Signature: _____

Student Signature: _____

Section IV: Key Questions

These Key Questions are designed to help you achieve the following Student Learning Outcomes:

- Clarification of academic, career and life goals
- Selection of appropriate courses and other educational experiences
- Awareness of educational opportunities and support services available at the University
- Development of decision-making skills and individual autonomy
- Understanding of the nature of a university education

- 1) What is the topic of your senior project? How will your general education courses help with the successful completion of your project? _____
- 2) What final GPA do you expect to earn? _____
- 3) When will you apply for graduation? _____
- 4) When is your next meeting with your Career Counselor? _____
- 5) What summer internship or co-op do you have planned? _____
- 6) When is your mock interview scheduled? _____

**COMPREHENSIVE EDUCATION PLAN
EIGHTH SEMESTER**

NAME: _____
 STUDENT ID#: _____
 SPRING or SUMMER/FALL 20 _____
 ENROLLMENT PIN: _____

INTENDED MAJOR: _____
 INTENDED MINOR: _____
 PARALLEL PLAN: _____

Section I: Courses

| Course | Attribute (Major/Minor/GenEd/Elective) |
|---|--|
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |
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| Alternate Courses/ Special Permission: | |

Section II: Career Development Activities

Section III: Co-Curricular Activities

Questions for my Academic Advisor:

Additional Advisor Recommendations:

Advisor Signature: _____

Student Signature: _____

Section IV: Key Questions

These Key Questions are designed to help you achieve the following Student Learning Outcomes:

- Clarification of academic, career and life goals
- Awareness of educational opportunities and support services available at the University
- Development of decision-making skills and individual autonomy
- Understanding of the nature of a university education

- 1) What skills have you learned outside of your major classes that will enable you to succeed in your first professional position or in graduate school? _____
- 2) When are the SIUE Career Fairs this year? _____
- 3) Who is on your list of references? _____
- 4) When did you last update your registration with the CDC? _____
- 5) To which graduate schools have you applied? _____
- 6) When will your professional wardrobe be complete? _____
- 7) Who are the people helping you review your resume and cover letters? _____
