

# Looking for Online Professional Development? Check out iLEARN!

Do you know about the online professional development options available through iLEARN?

Many courses are free and only require an enrollment code for access, while others require registration and a fee.

For more information contact:

**Southern Illinois Professional Development Center (SIPDC)**

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618-650-2254

PD Hours	iLEARN Course	Contact
<b>Adult Education</b>		
Option A-1 hour Option B—2 hours	<b>Matching Mainstream Technology Solutions to Assist Adults with Learning</b> (also found in the Transitions Continuum – see below) In this course, Christopher Lee, internationally known expert and author explores free and low cost technology solutions for reading and writing. This course will also expose you to mainstream technology solutions to help your students learn and cope.	SIPDC
1 hour	<b>TABE Forms 9 &amp; 10 Assessment Specifics</b> Participants will learn how to use the results of both TABE pre-testing and post-testing to inform teaching and maximize learning gains for students. They will be able to understand specifically how TABE assessment results can impact student retention and transitioning, as well as teaching strategies and funding streams.	SIPDC
	<b>ADA Coordinator Training</b> The ADA Coordinator Training is intended to prepare Illinois Adult Education ADA Coordinators to provide services for students within their individual program. Participants will be trained to assist their program in complying with the ADA by working with students with documented disabilities to see that accommodation requests of adult education students are handled in a timely and proper fashion.	SIPDC
(6)	<b>New Teacher Orientation</b>	
	This multi-module course is required of Illinois adult education teachers within 6 months of hire. It is designed to provide background information on the field of adult education, including students, assessments, ABE, ASE, ESL, special learning needs, technology, and more. Certificate with 6 hours is provided, but hours do not count toward state requirement of 8 hours per fiscal year.	
	NTO Region IV (Southern Region)	SIPDC
<b>Special Learning Needs</b>		
52 hours	<b>North SLN Institute</b> This Institute will train selected adult education staff to serve as resources for instructional staff in their programs and provide screening for SLN, observe the manifestations of special learning needs, and develop appropriate instructional strategies for use by instructors within their programs. Successful completion of the Institute will result in a credential of Special Learning Needs Resource Specialist.	SIPDC
52	<b>Central SLN Institute</b>	SIPDC

hours	This Institute will train selected adult education staff to serve as resources for instructional staff in their programs and provide screening for SLN, observe the manifestations of special learning needs, and develop appropriate instructional strategies for use by instructors within their programs. Successful completion of the Institute will result in a credential of Special Learning Needs Resource Specialist.	
52 hours	<b>South SLN Institute</b> This Institute will train selected adult education staff to serve as resources for instructional staff in their programs and provide screening for SLN, observe the manifestations of special learning needs, and develop appropriate instructional strategies for use by instructors within their programs. Successful completion of the Institute will result in a credential of Special Learning Needs Resource Specialist. Institute	SIPDC
1 hour	<b>Introduction to Special Learning Needs</b> (offered as part of the Transitions Continuum – see below) This course is an overview that looks at the difference between learning preferences, learning difficulties and a learning disability as well as takes a look at learning styles. Strategies for effective instruction and providing an engaging learning environment for individuals with special learning needs and for ALL learners are explored.	SIPDC
Option A-1 hour Option B—2 hours	<b>Matching Mainstream Technology Solutions to Assist Adults with Learning</b> (offered as part of the Transitions Continuum – see below) In this course, Christopher Lee, internationally known expert and author explores free and low cost technology solutions for reading and writing. This course will also expose you to mainstream technology solutions to help your students learn and cope.	SIPDC
1 hour	<b>Advance Organizers 101</b> (offered as part of the Transitions Continuum – see below) This course will show how advance organizers provide the necessary scaffolding for students to either learn new and unfamiliar material or to integrate new ideas into relatively familiar ideas.	SIPDC
<b>Transitions (Transitions Continuum)</b>		
None	<b>Technology 101</b> This unit is designed to provide adult education instructors at all levels, a foundation to incorporate technology into their classrooms. It contains short videos to help instructors learn and/or review techniques that may be necessary to help teach technology in the Adult Education classroom.	SIPDC
1 hour	<b>Integrating Career Awareness into the Adult Education Classroom</b> Integrating career awareness into ALL classrooms and at ALL levels is important not only for our Illinois Adult Education Strategic Plan, but also for our students' success, motivation, and retention. Helping students understand and act on the critical link between education and careers involves goal setting, career exploration, and career planning. Continue to gain greater understanding of how to integrate career awareness into what you are already teaching by completing this course.	SIPDC
1 hour	<b>Soft Skills</b> This course will assist instructors and support services personnel who work with adult learners in the process of choosing a career, changing careers,	SIPDC

	or selecting an educational concentration. Section A will provide opportunities for adult learners to develop soft skills that are necessary for success in the workplace.	
1 hour	<b>Interviewing Techniques</b> This course will help participants learn a process and become familiar with what to do and what NOT to do on a job interview.	SIPDC
1 hour	<b>Resume Writing</b> Most people will need to create and revise a resumé multiple times over the course of their professional careers. This course will highlight some of the essential components that every resumé should have.	SIPDC
1 hour	<b>Job Applications</b> Adult education students are expected to complete many types of applications (i.e: job, post-secondary, and financial aid). It can be an intimidating process if you don't know what to expect. This course will help participants learn a process for completing applications and make a great impression.	SIPDC
1 hour	<b>Goal Setting</b> This course will help participants learn a process for helping students learn to focus and set effective, realistic life goals that are specific, measurable, achievable, relevant, and timely.	SIPDC
1 hour	<b>Self-Advocacy</b> This course will help participants identify and understand the components of self-advocacy and recognize the importance of integrating self-advocacy instruction for adult education students.	SIPDC
1 hour	<b>Multiple Intelligences</b> This course will identify the multiple intelligences classified by Dr. Howard Garner and help participants plan instruction to best utilize their students' unique strengths.	SIPDC
1 hour	<b>Introduction to Career Clusters</b> Introduction to Career Clusters includes basic knowledge of the Career Clusters Knowledge and Skills model. The training also includes an understanding of the Career Pathway Framework addressed in the Illinois Adult Education Strategic Plan, including implications for adult education, the workforce, instruction, and movement into post-secondary education/training.	SIPDC
1 hour	<b>Prequel—Transitioning: Beginning with the Future in Mind</b> Beginning with the future in mind helps to motivate and inspire adult education students to have a vision of life's possibilities. Showing Students connections between what they are learning now and what they will need for a career and for daily living promotes deeper learning and greater retention. WIOA, the Workforce Innovations and Opportunity Act, adult education's major funding source requires student transitions.	SIPDC
Part 1 of 6  Total 7 hours	<b>Introduction of Bridge Programming</b> Bridge Programs prepare adults with limited academic or limited English skills to enter and succeed in credit-bearing post-secondary education and training leading to career-path employment in high-demand, middle- and high-skilled occupations. The goal of bridge programs is to sequentially bridge the gap between the initial skills of individuals and what they need to enter and succeed in post-secondary education and career-path employment. This course will help participants understand the basics of Bridge programming.	SIPDC

Part 2 of 6  Total 7 hours	<b>Bridge - Establishing Partnerships and Collaborations</b> This course explains the reason for and importance of partnering in a Bridge program and how to find those potential Bridge partners.	SIPDC
Part 3 of 6  Total 7 hours	<b>Bridge – Contextualized Instruction</b> This course will increase awareness of the interrelationship between basic skills type instruction and contextualized instruction. It will also provide contextualized curriculum resources in the state of Illinois.	SIPDC
Part 4 of 6  Total 7 hours	<b>Bridge – Career Awareness/Development</b> This course will teach participants how to integrate career awareness and career exploration into Bridge curriculum and incorporate world of work expectations into the adult education classroom.	SIPDC
Part 5 of 6  Total 7 hours	<b>Bridge – Transitioning</b> The goal of this course is to increase the awareness of the importance of moving students to a level of independence. It will also identify essential support services for Bridge students.	SIPDC
Part 6 of 6  Total 7 hours	<b>Bridge – Recruitment and Marketing</b> This course will help identify a process for determining target population for a Bridge program using partner involvement.	SIPDC
None	<b>Bridge – Determining the Need</b> This course is the first step to determine the need for a Bridge program.	SIPDC
1 hour	<b>College Readiness 101</b> This course will assist Illinois adult education instructors to focus more on preparing students for college or further job training, instead of simply passing the GED®. It will expose them to a viable and varied curriculum including those skills necessary for college success.	SIPDC
1 hour	<b>Advanced Integrated and Contextualized Instruction</b> This course expands on the introductory unit. It also provides a preparatory foundation of the concept and important components of team teaching and of developing basic integrated adult education and professional and technical outcomes.	SIPDC
1 hour	<b>Introduction to Special Learning Needs</b> This course is an overview that looks at the difference between learning preferences, learning difficulties and a learning disability as well as takes a look at learning styles. Strategies for effective instruction and providing an engaging learning environment for individuals with special learning needs and for ALL learners are explored.	SIPDC
3 hours through World Ed	<b>Team Teaching</b> This course is aimed at guiding basic skills and professional-technical instructors in learning how to identify the six models of team teaching, to reflect on their own model preferences and what other models could offer, and to develop an awareness of how team teaching is an opportunity for professional growth.	SIPDC

1 hour	<b>Integrated Learning Outcomes for Team Teachers</b> Integrating instruction merging Career and Technical Education with Adult Education requires the integration of learning outcomes. This course will begin showing team teachers how to use both CTE direct outcomes or performance measures and Adult Education learning standards to provide a greater opportunity for student success.	SIPDC
1 hour through World Ed	<b>Comprehensive Student Services—The Role of the Navigator</b> This unit identifies the types of supports that adult learners need to be truly prepared for college and careers and introduces the core functions and responsibilities of a navigator, such as coordinating and providing services that supplement academic instruction, which have been found to aid student persistence and success.	SIPDC
1 hour	<b>College Readiness 201</b> College Readiness 201, expands on the introductory unit by looking at potential obstacles to college readiness and what partners can help us in overcoming these obstacles. Also covered is: goal-setting, note-taking, importance of integrating homework and technology, and teaching critical reading skills.	SIPDC
1 hour	<b>Career Development 201 Overview</b> This course will continue the career development process and provide opportunities for adult learners to develop additional skills that are necessary for success in the workplace.	SIPDC
1 hour	<b>Critical Thinking/Problem Solving</b> Critical thinking and problem solving skills are critical in everyday life. Participants will learn the strategies they need to teach problem solving skills to their students and get students prepared for postsecondary education and careers.	SIPDC
1 hour	<b>Developing Career/Transition Plans</b> This course will take a deeper look at the importance of a good, thorough career plan for adult education students. A variety of templates and supporting documents are available through the generous support of adult education programs in Illinois.	SIPDC
1 hour	<b>Job Shadowing</b> This course will showcase the benefits of incorporating job shadowing and internships for adult education students.	SIPDC
1 hour	<b>Communication</b> Being able to communicate effectively is the most important of all life skills. Communication is the basis of our lives and we would, in this day and age, be handicapped without it. This course helps participants develop their communication skills and by doing so improve their quality of life.	SIPDC
1 hour	<b>How to Keep Your Job</b> Sometimes students return to the classroom for "retooling" after finding their <u>first job</u> because they lack the relevant behaviors to KEEP the job. This course will show you the commandments of how to keep that job and share ways to incorporate these abstract concepts into the classroom.	SIPDC
1 hour	<b>Workplace Systems and Culture</b> This course will identify what workplace systems and culture are and the different types that students may encounter in their employment.	SIPDC
1 hour	<b>Advance Organizers 101</b> This course will show how advance organizers provide the necessary scaffolding for students to either learn new and unfamiliar material or to integrate new ideas into relatively familiar ideas.	SIPDC

1 hour	<b>Strategies for Marketing the ICAPS Program</b> This unit will identify key components in effective ICAPS marketing materials and discuss internal and external partners to include in marketing.	SIPDC
1 hour	<b>What I Wish I'd Known When Starting an ICAPS Program</b> In this course, participants will learn the necessary components to facilitate an ICAPS program and avoid pitfalls that impede progress and success.	SIPDC
1 hour	<b>Strategies that Work in Screening and Selection of ICAPS Students</b> Learn to design an application and interview question sheet for an ICAPS program. Also, learn how to write a student commitment from that can be used in the screening and selection process.	SIPDC
1 hour	<b>Creating and Sustaining Partnerships for the Career Navigator</b> This course identifies potential partners to create and sustain an integrated education program. Use the resources to begin building partnerships in an adult education program.	SIPDC
1 hour	<b>Instructor Development &amp; Evaluation</b> This course shows how to create a plan for implementation and assist staff to identify a vision statement and goals to design an effective instructor development and evaluation system.	SIPDC
1 hour	<b>Incorporating Contextualized Math into Your Classroom</b> This course showcases the importance of contextualized math lessons in adult education and provides guidance on how to use these lessons to enhance the understanding of math in the classroom.	SIPDC
1 hour	<b>Smart Phone Apps for Education</b> Are you tired of the constant struggle with students about using their Smart phones in the classroom? Well, change your perspective! Utilize those phones as a learning tool instead of an adversary. For example, mobile phones can be used as a cheaper alternative to "clicker" devices. A teacher could post a question on the whiteboard asking students what they believe to be the most important cause of the Civil War. The students can then text their answer as soon as they enter the classroom and are able to watch the changing results displayed in a bar graph on the whiteboard. Educational content developers are also targeting mobile devices by making test preparation materials available on mobile devices.	SIPDC
1 hour	<b>Career Ready Practices</b> The Career Ready Practices component of the Common Career Technical Core (CCTC) provides a framework for the developmental experiences necessary to becoming career ready. Adult education students can gain these experiences by "practicing" using many different approaches in a variety of settings.  Each Career Ready Practice includes an overarching statement along with a more detailed description. This module covers all 12 statements.	
1 hour	<b>ESL/ABE/ASE Research Concepts</b> Research skills for adult education students can be defined as the ability to identify a problem, determine what kinds of informational resources are needed, locate those resources, evaluate the gathered information for quality and relevance, and use the information effectively to address the problem. Encouraging adult education students to develop strong research skills will prepare them to be productive problem solvers when they enter secondary education or the job market.	SIPDC
	<b>Teaching and Using Technology in the ABE/ASE/ESL Classroom</b>	SIPDC

1 hour	Many students experience success when they learn at their own pace, are motivated to challenge themselves, and have access to high-quality resources. We also know that technology can engage students in the classroom, but who has the time to learn all the new technologies? This unit briefly overviews ten technologies that you can use in your classroom tomorrow.	
1 hour	<b>21<sup>st</sup> Century Illinois: Adult Education and Career Training System</b> 21st Century Illinois is represented in the Career Pathway Graphic. This graphic and the skills assigned to each level were developed as an instructional guide to improve the success of adult education students transitioning to college, careers and/or training.	SIPDC
2 hours	<b>OCTAE Employability Skills Framework Overview</b> Experience an overview of OCTAE's new Employability Skills Framework: Applied Knowledge, Effective Relationships, and Workplace Skills. Begin to look at strategies and other designs for integration of workplace skills into your classroom and resources to support your instruction.	SIPDC
<b>Professional Development</b>		
1 hour	<b>Career Ready Practices</b> The Career Ready Practices component of the Common Career Technical Core (CCTC) provides a framework for the developmental experiences necessary to becoming career ready. Adult education students can gain these experiences by "practicing" using many different approaches in a variety of settings.  Each Career Ready Practice includes an overarching statement along with a more detailed description. This module covers all 12 statements.	SIPDC