

SOUTHERN ILLINOIS UNIVERSITY  
**EDWARDSVILLE**

STUDENT NAME: \_\_\_\_\_  
(Please Print) Last First Middle

SIUE ID NUMBER\*: \_\_\_\_\_  
Semester: \_\_\_\_\_ Year: \_\_\_\_\_ GRADUATE  NEW   
UNDERGRADUATE  CONTINUING

**Contact Information** Work Telephone: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Email (PRINT LEGIBLY): \_\_\_\_\_

COURSE REQUESTS						ALTERNATE COURSES					
SUBJECT	COURSE NUMBER	CRN #	SECTION NUMBER	REPEAT	CREDIT HOURS	SUBJECT	COURSE NUMBER	CRN #	SECTION NUMBER	REPEAT	CREDIT HOURS
TOTAL HOURS											

**Issuing of alternate pin or completing the form does not guarantee entrance into a class. Please check CougarNet for closed classes prior to sign-up and after receiving your alternate pin.**

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
ADVISOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

- \*To Access Banner ID:
- Go to <https://oitam.isg.siu.edu/~eid/cgi-bin/e-ID>
  - Select the option in the right hand column that says "Lookup Student/Employee ID and PIN" and press "Continue"
  - Enter your e-ID and your password and press "Continue"
  - The following screen will tell you your new Banner ID number and PIN number

# SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

## Master of Public Administration Degree Graduate Checklist (39 Semester Hours Minimum)

Required Core Courses: (7 courses)	<b>Minimum GPA 3.0 Required</b>	
	Term/Year	Grade
PAPA 412/420 SPSS Quant Analysis	_____	_____
PAPA 500 Proseminar	_____	_____
PAPA 501 Public Organizations	_____	_____
PAPA 510 Public Information Management	_____	_____
PAPA 530 Public Budgeting	_____	_____
PAPA 540 Public Personnel Administration	_____	_____
PAPA 550 Public Policy	_____	_____

Electives (6 Courses – 18 Semester Hours)	<b>Minimum GPA 3.0 Required</b>	
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Other Requirements:

- \_\_\_\_\_ 1. Place a clean copy of two papers you have written in the MPA Program in your file. Your name must be on the papers, but no grading marks or notes should be present. You should drop these off with MPA Program Director prior to your last semester of coursework.
- \_\_\_\_\_ 2. You must apply to graduate and pay the graduation fee no later than the first day of the semester prior to the one in which you plan to graduate.
- \_\_\_\_\_ 3. You must take the MPA comprehensive exam. You may take the exam if: you have completed or are currently enrolled in 30 or the 39 semester hours and you have a GPA of at least 3.0. You may sign up by calling the PAPA office at (618) 650-3762. You may only take the exam twice. Be prepared when you take the exam.
- \_\_\_\_\_ 4. Any transfer courses from other universities or from unclassified status at SIUE must be formally approved by the MPA Program Director and the Graduate School. Complete a “Graduate Student Request Form” to transfer these credits.
- \_\_\_\_\_ 5. MPA Candidate must have a minimum 3.0 GPA in the seven core classes and a minimum 3.0 GPA in the six elective classes.