

**COLLEGE OF ARTS AND SCIENCES
AGREEMENT ON COMPLETION OF "I" GRADE***

Student _____ SS # _____

Address _____

Course # _____ Term _____ Year _____

Grade status prior to "I" _____

Weight of remaining assignment relative to complete work _____

Explanation of specific assignment to be completed by the student:

Date by which work is to be completed (not to exceed one year) _____

It is understood by all parties that any "I" grade not completed within one year will automatically be changed to an "E".

* "I" grade may be issued "...when a student has completed most of the work required for a class but is prevented by a medical or similar emergency from completing a small portion of the course requirement." (SIUE Undergraduate Catalog 1999-2001, page 26)

Signature of Student _____ Date _____

Signature of Instructor _____ Date _____

cc: Student
Department Chair
Office of Admissions and Records